

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Maureen Benson, City Clerk *mb*

DATE: June 5, 2014 (CC Meeting of 6/18/14)

SUBJECT: Consider a Resolution Calling and Giving Notice of the Holding of the General Municipal Election to be Held on Tuesday, November 4, 2014, for the Election of Certain Officers of the City and Requesting the Board of Supervisors of the County of Ventura to Consolidate said Municipal Election with the Statewide General Election on said Date, and Consider a Resolution Requesting the Board of Supervisors of the County of Ventura to Permit the County Clerk to Render Services to the City of Moorpark for the General Municipal Election and to Canvass the Returns of the General Municipal Election

DISCUSSION

The General Municipal Election is scheduled for November 4, 2014, for the purpose of electing a Mayor and two members of the City Council. To request consolidation with the Statewide General Election to be held on the same day, the City Council must call for the General Municipal Election and file a request with the County Board of Supervisors for consolidation (see Resolution included as Attachment 1).

In conjunction with the calling of the Municipal General Election, and pursuant to Section 10002 of the Elections Code, the City can request that the Board of Supervisors permit the County Clerk to render services in conducting the Municipal General Election (see Resolution included as Attachment 2).

The County's election calendar for the November 4 election identifies that the last day for the Council to file with the County Board of Supervisors (with copy to County Clerk) a Council resolution requesting consolidation of Municipal Election is June 30, 2014.

Three City Council positions (Mayor and two Councilmember positions) will be on the ballot for the November 4, 2014, Municipal Election. The candidate filing period begins July 14 and ends at 5:00 p.m. on August 8, 2014. If an incumbent does not run for reelection, the filing period for that Council position would be extended to 5:00 p.m. on August 13, 2014.

Honorable City Council
June 18, 2014, Regular Meeting
Page 2

STAFF RECOMMENDATION

Adopt Resolution No. 2014-_____ and Resolution No. 2014-_____.

Attachments: Draft Resolutions

RESOLUTION NO. 2014-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA TO CONSOLIDATE SAID MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION ON SAID DATE, PURSUANT TO SECTIONS 10403 AND 10418 OF THE ELECTIONS CODE

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held in the City of Moorpark, California, on November 4, 2014, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Moorpark, California, on Tuesday, November 4, 2014, a General Municipal Election for the purpose of electing a Mayor for the full term of two (2) years and two (2) Members of the City Council for the full term of four (4) years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Ventura is hereby requested to consent and agree to the consolidation of said Municipal Election with the Statewide General Election on Tuesday, November 4, 2014.

SECTION 4. That the City of Moorpark acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418 of the Elections Code.

SECTION 5. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day, when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 6. That said Board of Supervisors is hereby requested to issue instructions to the County Clerk to take any and all steps necessary for the holding of said consolidated election.

SECTION 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8 That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give such further or additional notice of the election, in time, form, and manner required by law.

SECTION 9. That pursuant to the provisions of Elections Code Section 15651 (a) and City Council Resolution No. 2010-2929, a tie vote shall be resolved and determined by lot.

SECTION 10. That the City Clerk of the City of Moorpark is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Clerk of the County of Ventura.

SECTION 11. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this 18th day of June, 2014.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

RESOLUTION NO. 2014-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA TO PERMIT THE COUNTY CLERK TO RENDER SERVICES TO THE CITY OF MOORPARK RELATED TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 4, 2014, AND TO CANVASS THE RETURNS OF THE GENERAL MUNICIPAL ELECTION

WHEREAS, a General Municipal Election is to be held in the City of Moorpark, California, on November 4, 2014, for the purpose of electing certain officers of the City; and

WHEREAS, pursuant to Section 10002 of the Elections Code of the State of California, the City of Moorpark wishes to have the County Clerk of Ventura County render specified services to the City relating to the conduct of the election as listed in attached Exhibit A; and

WHEREAS, the City of Moorpark authorizes the Board of Supervisors of Ventura County to direct the County Clerk to canvass the election returns of the General Municipal Election to be held in the City of Moorpark on November 4, 2014.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the Elections Code, the Board of Supervisors is requested to permit the County Clerk to render services with respect to the conduct of the General Municipal Election, as shown on Exhibit A, attached hereto and made a part hereof; and that any and all other such services be rendered as may be necessary to complete the election.

SECTION 2. That the County Clerk of said County is hereby authorized to canvass the returns of said General Municipal Election.

SECTION 3. That the City of Moorpark recognizes that additional costs will be incurred by the County by reason of these services being rendered, and agrees to reimburse the County for any such costs.

SECTION 4. That the City Clerk of the City of Moorpark is hereby directed to file a certified copy of this resolution with the Board of Supervisors of the County of Ventura.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 18th day of June, 2014.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

Attachment: Exhibit A. Ventura County Request for Specified Election Services (Candidate)

Exhibit A

MARK A. LUNN
Clerk Recorder/Registrar of Voters
Elections Division

VENTURA COUNTY
REQUEST FOR SPECIFIED ELECTION SERVICES

TO: **MARK A. LUNN**, Clerk Recorder/Registrar of Voters

FROM: MOORPARK _____
City Name Signature of Authorization

ELECTION: GENERAL MUNICIPAL DATE: November 4, 2014

ITEM #1 PUBLICATIONS

- X A. County elections official is requested to publish: Notice of Election Offices, Nominees, Election Officers and Polling Places.
- _____ B. City will publish.

ITEM #2 CANDIDATE CERTIFICATES AND OATHS OF OFFICE

- _____ A. County elections official is requested to furnish Certificates and Oaths of Office.
1. _____ Blank forms only – number requested ____.
2. _____ Forms filled in appropriately – number requested ____.
- X B. City will furnish Certificates and Oaths of Office.

ITEM #3 ELECTION NIGHT RESULTS

- X On-line results.
- X E-mail mbenson@moorparkca.gov and dtraffenstedt@moorparkca.gov
- X FAX to 805-532-2520 and 805-532-2525
Fax numbers to be used

ELECTIONS DIVISION SERVICES PROVIDED:

CANDIDATE FORMS – Ventura County Elections Division to provide one master set for copying.

CANDIDATE FILINGS – Ventura County Elections Division will check nomination petition signatures.

CANDIDATE STATEMENT – Maximum number of words permitted for the Candidate's Statement will be 200 words. The City will be billed the cost of handling and printing the Candidate Statements. Pursuant to Elections Code Section 10002, the City agrees to reimburse the Ventura County Elections Division in full for the services performed upon presentation of a bill.

ELECTION DAY VOTER INFORMATION – A CD of registered voters and a list of polling places will be provided

SPANISH TRANSLATIONS – Ventura County Elections Division will arrange for all translations pursuant to Elections Code Section 13307.

PRINTING OF SAMPLE BALLOTS – Ventura County Elections Division will arrange for printing Candidates' Statements in the Sample Ballot for each election.

VOTE BY MAIL BALLOTS – Ventura County Elections Division will process all Vote By Mail ballots, including the checking of applications and ballot mailing. Applications and envelopes will be provided to the City Clerks.

POLLING PLACES/PRECINCTS ASSIGNMENTS – Ventura County Elections Division will determine the number of polling places.

The undersigned requests the above election services to be performed by the Ventura County Elections Official and pursuant to Elections Code Section 10002, agrees to reimburse the County in full for services requested upon presentation of a bill.

Name of City: City of Moorpark

Signature & Title: City Clerk

Date: June 18, 2014