

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council  
**FROM:** Ron Ahlers, Finance Director   
**DATE:** June 24, 2014 (City Council meeting of July 2, 2014)  
**SUBJECT:** Consider Information Letter from External Auditors Regarding the Fiscal Year 2013/14 Audit

**BACKGROUND**

Annually the City of Moorpark engages the services of a CPA firm to perform an audit of the financial statements of the City. The City contracts with the firm of Rogers, Anderson, Malody & Scott, LLP Certified Public Accountants (RAMS) for these services for a five year period. The attached letter is a communication tool by the auditors to the City Council of the City of Moorpark.

**DISCUSSION**

At the beginning of each audit cycle the external auditors send out a letter to the City Council which states their responsibilities with regard to the audit along with the scope and timing of the audit. Auditing standards (SAS 114) require that this information be sent to the governing board of the corporation. This is one of the communication tools between the external auditor and the City Council.

The letter is attached for your review.

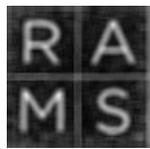
**FISCAL IMPACT**

None.

**STAFF RECOMMENDATION**

Receive and file.

Attachment: RAMS letter regarding the Fiscal Year 2013/14 Audit



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June 23, 2014

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To the Honorable City Council  
City of Moorpark  
Moorpark, California

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Moorpark (City) for the year ended June 30, 2014. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated June 23, 2014, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of the City of Moorpark. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of City of Moorpark's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain Required Supplementary Information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, budgetary comparison information and the schedule of funding progress, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards.

However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on Supplementary Information, which accompany the financial statements but are not RSI. Our responsibility for this Supplementary Information, as described by professional standards, is to evaluate the presentation of the Supplementary Information in relation to the financial statements as a whole and to report on whether the Supplementary Information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on Introductory Section and Statistical Section, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

#### Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately June 23, 2014 and issue our report on approximately December 15, 2014.

This information is intended solely for the use of Honorable City Council and management of the City of Moorpark and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

ROGERS, ANDERSON, MALODY & SCOTT, LLP



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Terry Shea, CPA