

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Maureen Benson, City Clerk *mb*

**DATE:** December 18, 2014 (CC Meeting of 1/7/2015)

**SUBJECT:** Consider Appointments to the Citizens Transportation Advisory Committee (CTAC)

**BACKGROUND**

CTAC acts as an advisory board to the Ventura County Transportation Commission (VCTC) on matters concerning transportation planning and the annual identification of possible unmet public transit needs. The VCTC By-laws indicate each city may have two representatives and an alternate representative.

The City conducted a recruitment to fill vacancies on CTAC for two representatives and one alternate representative, which ended at 5:00 p.m. on November 19, 2014. Applications were received from the following Moorpark residents and have been provided to Council under separate cover:

Jonathan Donner	(previous appointment 2014 as alternate)
Sue Fitzgerald	(previous appointment 2011-current)
Diana Gould	(previous appointment 2013-current)
Judy Griffin	

As of December 18, 2014, Ms. Diana Gould has indicated she must withdraw her application due to a work conflict with the CTAC meeting schedule.

**DISCUSSION**

The City Council's current Policies Resolution No. 2014-3294 sets forth the Council policies for citizen appointments to boards, commissions, and committees. The Council policies have been followed for the posting and publication of notice of the vacancies.

The Council's resolution states that the procedure for appointments shall be as follows:

- A. The Mayor shall solicit suggested nominees from members of the Council.
- B. Prior to making a motion for appointment, the Mayor shall announce the names of all persons he/she intends to nominate, and in the order to be nominated, for a board, commission, or committee.
- C. The Mayor shall make a motion putting forth each individual name to be approved for appointment.
- D. A second shall be required.
- E. The Council shall vote on each appointment individually.

**STAFF RECOMMENDATION**

Appoint two representatives and one alternate to serve a two-year term ending December 2016.