

## **ITEM 10.A.**

### MINUTES OF THE MEETINGS OF THE MOORPARK CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF MOORPARK ("SUCCESSOR AGENCY")

Moorpark, California

February 4, 2015

A Regular Meeting of the City Council of the City of Moorpark and the Successor Agency was held on February 4, 2015, in the Council Chambers of said City located at 799 Moorpark Avenue, Moorpark, California. All items listed are heard and acted upon by the City Council unless otherwise noted.

1. CALL TO ORDER:

Mayor Parvin called the meeting to order at 7:13 p.m.

2. PLEDGE OF ALLEGIANCE:

Shaun Kroes, Senior Management Analyst, led the Pledge of Allegiance.

3. ROLL CALL:

Present: Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin.

Staff Present: Steven Kueny, City Manager; Deborah Traffenstedt, Assistant City Manager; Ron Ahlers, Finance Director; David Bobardt, Community Development Director; David Klotzle, City Engineer/Public Works Director; Jeremy Laurentowski, Parks and Recreation Director; Shaun Kroes, Senior Management Analyst; Captain Wade, Sheriff's Department; and Maureen Benson, City Clerk.

4. PROCLAMATIONS AND COMMENDATIONS:

A. Recognition of Kiwanis International upon the Occasion of Their 100th Anniversary.

Mayor Parvin presented Ute Van Dam, President of Moorpark Kiwanis, with a Certificate of Recognition of Kiwanis International upon the Occasion of their 100th anniversary.

5. PUBLIC COMMENT:

Dennis Hardgrave, Project Manager for the Hitch Ranch project, requested a meeting with the Hitch Ranch City Council Ad Hoc Committee as they are ready to establish a path forward in 2015 for the public process to begin.

6. REORDERING OF, AND ADDITIONS TO, THE AGENDA:

None.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS, AND REPORTS ON MEETINGS/CONFERENCES ATTENDED BY COUNCILMEMBERS AND MAYOR:

Councilmember Pollock reported on January 27, he attended the Ventura County Board of Supervisors' meeting where they adopted a *Health and All Policies Resolution*, which requires consideration for public health in policy decisions and most especially in land use decisions.

Councilmember Pollock reported on representing the City Council at the Ventura County Fire Department's awards luncheon where heroic actions were recognized.

Councilmember Pollock reported on January 30, he attended the Sheriff's Briefing lunch where Sheriff Dean spoke about policing in the county and evolving trends such as drones and body cameras.

Councilmember Mikos reported on the Economic Collaborative of Ventura County Executive Committee meeting on February 4 where the Executive Summary of the Comprehensive Economic Development Strategy included opportunities, strategies, and the weaknesses for food safety in Ventura County and the need to support facilities for this huge industry. The Summary also covered the topic of improving small business development in the East County, which has not received as much assistance as the West County.

Councilmember Millhouse reminded everyone about safety issues involving trains and train tracks. The American Public Transportation Association issued awards for Top 10 Innovations and Metrolink was recognized for its implementation of positive train control, inward and outward facing cameras, and the crumble zone on the front of the trains.

Mayor Parvin congratulated Councilmember Millhouse for being 2nd Vice Chair of Metrolink and for his role as Vice Chair of the Ventura County Transportation Commission.

Councilmember Van Dam stated past speakers and comments in the newspaper have presented the idea of installing a dog part at County Lane Park and he asked staff to research the possibility. Mr. Kueny stated this could be a topic for Item 9.F. on the agenda when goals and objectives are discussed.

Mayor Parvin announced most members of the Council attended the dinner in honor of the 100th Anniversary of the Chamber of Commerce held at the Moorpark Country Club on January 24.

Mayor Parvin announced last week she participated in a Ventura Council of Governments meeting, a City Selection Committee meeting, and also a meeting with Moorpark College representatives.

Mayor Parvin announced the Moorpark City Library Teen Program is sponsoring "Blind Date with a Book" during the month of February.

8. PUBLIC HEARINGS:

None.

9. PRESENTATION/ACTION/DISCUSSION:

- A. Consider Presentation from Applicant to Fill One Vacancy on the Library Board. Staff Recommendation: Hear presentation from Jose Rios and appoint him to fill a vacancy on the Library Board for a term expiring June 30, 2016.

Ms. Benson gave the staff report.

Mr. Rios gave his presentation.

MOTION: Mayor Parvin nominated and Councilmember Mikos seconded the nomination of Jose Rios to serve on the Library Board for a term expiring June 30, 2016. The motion carried by unanimous voice vote.

- B. Consider Providing Comments on Possible Unmet Transit Needs to the Ventura County Transportation Commission (VCTC) and Receive Report on Unmet Transit Needs Findings and Goals. Staff Recommendation: Provide comments and direct staff to forward them to VCTC, prior to the end of the public comment period.

Mr. Kroes gave the staff report.

There were no speakers.

In response to Councilmember Mikos, Mr. Kroes stated a future agenda item to report on the fare box revenue would be possible in the spring.

CONSENSUS: It was the consensus of the Council to direct staff to forward Council comments on possible unmet transit need to the Ventura County Transportation Commission prior to February 16, 2015.

- C. Consider Renovation of the Tierra Rejada Road Streetscape; and Resolution Amending the Fiscal Year 2014/15 Budget. Staff Recommendation: Adopt Resolution No. 2015-3361. ROLL CALL VOTE REQUIRED

Mr. Laurentowski gave the staff report.

There were no speakers.

A discussion followed among the Councilmembers and staff which focused on placing an article in the Parks and Recreation Magazine to inform the public about the changes coming to the Tierra Rejada Road streetscape and the purpose in making the changes.

**MOTION:** Councilmember Pollock moved and Councilmember Van Dam seconded a motion to adopt Resolution No. 2015-3361, amending the Fiscal Year 2014/15 Budget for renovation of the Tierra Rejada Road streetscape. The motion carried by unanimous roll call vote.

- D. Consider Annual Financial Statements and Other Audit Reports for Fiscal Year Ended June 30, 2014. Staff Recommendation: Accept the Comprehensive Financial Report (CAFR), Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheets, Independent Auditor's memo regarding significant audit findings, Housing Successor Fund Audited Financial Statements, Housing Successor Fund Addendum to the Annual Progress Report, and receive and file this report. ROLL CALL VOTE REQUIRED

Mr. Ahlers gave the staff report.

There were no speakers.

**MOTION:** Councilmember Mikos moved and Councilmember Pollock seconded a motion to accept the Comprehensive Financial Report (CAFR), Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheets, Independent Auditor's memo regarding significant audit findings, Housing Successor Fund Audited Financial Statements, Housing Successor Fund Addendum to the Annual Progress Report; and to receive and file this report. The motion carried by unanimous roll call vote.

- E. Consider Resolution Authorizing Mid-Year Amendments to Fiscal Year 2014/15 Budget. Staff Recommendation: Adopt Resolution No. 2015-3362, amending the FY 2014/15 Budget as described in the agenda report. ROLL CALL VOTE REQUIRED

Mr. Ahlers gave the staff report.

There were no speakers.

MOTION: Councilmember Millhouse moved and Councilmember Mikos seconded a motion to adopt Resolution No. 2015-3361, authorizing mid-year amendments to the Fiscal Year 2014/15 Budget as described in the agenda report. The motion carried by unanimous roll call vote.

- F. Consider Status Report on Mission Statement, Priorities, Goals and Objectives for Fiscal Year 2014/2015 and Direction for Fiscal Year 2015/2016. Staff Recommendation: Direct staff as deemed appropriate.

Mr. Kueny gave the staff report.

There were no speakers.

A discussion followed among the Councilmembers and staff regarding:

A discussion followed among the Councilmembers and staff focusing on: 1) Forwarding discussion of options for a dog park at the east end of Moorpark to the Parks and Recreation Commission; 2) Modifying the language on stamped page 237 of the agenda report for Items 36 and 37 to clarify the goal for reducing asphalt; and 3) Moving forward with updating the Municipal Code in regard to revising smoking regulations.

CONSENSUS: It was the consensus of the Council for this report to be discussed at the joint meetings with the Commissions and Board.

- G. Consider Appointment of City Council Ad Hoc Committee to Meet with Moorpark Unified School District (District) Ad Hoc Committee Pertaining to Possible Community Aquatic Facility. Staff Recommendation: Appoint a City Council Ad Hoc Committee.

Mr. Kueny gave the staff report.

Councilmember Pollock stated he would abstain from participation due to a potential conflict of interest due to a business arrangement he has with the District.

Councilmembers Mikos and Millhouse and Mayor Parvin volunteered to be on the committee.

Robert Perez, Moorpark Unified School District Board member, stated as a member of the Community Aquatic Facility Ad Hoc committee representing the Moorpark Unified School District, he is flexible to the time and date for meetings.

MOTION: Mayor Parvin moved and Councilmember Millhouse seconded the motion to appoint Councilmember Millhouse to the Community Aquatic Facility Ad Hoc committee. The motion carried by voice vote 4-0, Councilmember Pollock abstaining.

MOTION: Mayor Parvin moved and Councilmember Mikos seconded the motion to appoint Mayor Parvin to the Community Aquatic Facility Ad Hoc committee. The motion carried by voice vote 4-0, Councilmember Pollock abstaining.

10. CONSENT CALENDAR: (ROLL CALL VOTE REQUIRED)

MOTION: Councilmember Pollock moved and Councilmember Van Dam seconded a motion to approve the Consent Calendar. The motion carried by unanimous roll call vote.

- A. Consider Minutes of Regular City Council/Successor Agency Meeting of January 21, 2014. Staff Recommendation: Approve the minutes.
- B. Consider Warrant Register for Fiscal Year 2014/15 – February 4, 2015. Staff Recommendation: Approve the warrant register.
- C. Consider Notice of Completion for the Campus Park Drive and Monroe Avenue Curb Ramp Replacement Project. Staff Recommendation: Authorize the City Clerk to file the Notice of Completion for the project.

11. ORDINANCES: (ROLL CALL VOTE REQUIRED)

None.

12. CLOSED SESSION:

Mr. Kueny requested the City Council go into closed session for discussion of Item 12.C. on the agenda.

MOTION: Councilmember Millhouse moved and Councilmember Van Dam seconded a motion to adjourn to closed session for a discussion of Item 12.C. on the agenda. The motion carried by unanimous voice vote. The time was 8:39 p.m.

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Pursuant to Subdivision (b) of Section 54957 of the Government Code)  
Title: City Manager; and City Attorney.

Present in closed session were Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin; Steven Kueny, City Manager; and Deborah Traffenstedt, Assistant City Manager.

The Council reconvened into open session at 8:55 p.m. Mr. Kueny stated Item 12.C. was discussed and there was no action to report.

13. ADJOURNMENT:

Mayor Parvin adjourned the meeting at 8:55 p.m.

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Janice S. Parvin, Mayor

ATTEST:

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Maureen Benson, City Clerk