

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Jeremy Laurentowski, Parks and Recreation Director *JL*

**PREPARED BY:** Angel Sierra, Active Adult Center Supervisor *AS*

**DATE:** May 7, 2015 (CC Meeting of 5/20/15)

**SUBJECT:** Consider Resolution Amending the Fiscal Year 2014/15 Budget to Include Older American Act Title III-C One-Time Only Monies

**SUMMARY**

The Moorpark Active Adult Center (AAC), through funding from the Ventura County Area Agency on Aging (VCAAA), has offered a Senior Nutrition Program (SNP) for seniors in the Moorpark community for many years. The program offers a noon-time hot meal to seniors over the age of 60 for a nominal suggested donation. The program includes a congregate meal site and meals delivered to homebound seniors.

Beginning on July 1, 2012, the AAC entered into a contract with the VCAAA to offer this much needed program to the Moorpark community, which was renewable for 4-years. Since its initiation, the center has served over 9,695 meals to homebound seniors and over 7,109 meals in our congregate meal program and has received \$76,065 in grant funds over the last 3-years.

**DISCUSSION**

The City Council is being asked to adopt a Resolution (Attachment A) approving an amendment to FY 2014/15 budget to include Older American Act Title III-C One-Time Only monies and authorize the City Manager to continue to serve as signatory for the City Council on all matters related to the administration of this grant. The grant funds available through the current RFP are for SNP meal site operation which includes congregate and home-delivered meals. Congregate and home-delivered meals are cooked on-site, Monday through Friday, excluding holidays. Congregate meals are served at noon and home-delivered meal service is provided between 11:00 a.m. and noon.

Since FY 2012/13, the City has received senior nutrition grant funds to provide congregate and home delivered meals at the Active Adult Center. The funds and respective program expenditures have been included in subsequent approved City budgets. The grant funds, along with the meal donations, typically cover the program's direct costs (part-time Senior Nutrition Coordinator, supplies, and mileage for volunteer drivers). Starting in FY 2012/13, the center received \$20,000 to operate the senior nutrition program, with an additional \$2,834 (Amendment No. 1) received for the purchase of microwave, meat slicer, insulated bags and ice machine. In its second year of a 4-year grant cycle, FY 2013/14, the AAC received a grant in the amount of \$4,914 (Amendment No. 2) to operate the Senior Nutrition Program for the first quarter of the FY, with an additional \$15,086 (Amendment No. 3) being added for the remaining last three quarters of the FY. In May of 2014, the AAC received an additional \$1,100 (Amendment No. 4) to serve additional off-menu meals at the center. In FY 2014/2015, the AAC received a grant in the amount of \$20,000 (Amendment No. 5) to operate the program, with an approved increase of \$10,849 (Amendment No. 6) in November 2014 that is allocated for the purchase of a new oven and new sinks for AAC kitchen. In March of 2015, VCAAA approved a county wide Consumer Price Index (CPI) increase of 6.41% for all SNP grantees, which resulted in a \$1,282 (Amendment No. 7) increase. In July 2012 the City Council authorized the City Manager to sign all documents related to the SNP grant. In total the AAC has received \$76,065 in funding since the Agreement with VCAAA was executed in July, 2012, which exceeds the City Manager's authority to execute contracts. The City Council is being asked to approve the increases to this grant as stated above.

As part of the grant agreement, the AAC offers clients the opportunity to contribute towards the program, but does not deny service to anyone because of their inability to make a contribution. Due to the option made available to clients, the AAC has collected over \$10,400 in donations since the start of this grant cycle starting in FY 2012/13, including a \$550 donation from the Senior Nutrition Action Council, a Camarillo based non-profit that serves county wide senior nutrition programs.

### **FISCAL IMPACT**

There will be zero net impact to the General Fund (1000). FY 2014/15 expenditure budget account 1000-7610-0000-9504 will increase by \$10,849 (Amendment No. 6) and expenditure budget account 1000-7610-7651-9205 will increase by \$1,282 (Amendment No. 7) for a total of \$12,131. FY 2014/15 revenue budget General Fund (1000) County Grant account (3600) will increase by \$12,131 to account for one-time-only funding received from VCAAA OAA Title III-C monies and help offset expenditure budget increases.

**STAFF RECOMMENDATION (Roll Call Vote)**

1. Adopt Resolution No. 2015-\_\_\_\_\_ amending the FY 2014/15 Budget to include Older American Act Title III-C One-Time Only monies.
2. Authorize the City Manager to sign all related Ventura County Area Agency on Aging Agreements for Older American Act Title III-C One-Time-Only Grant Funds.

Attachments:

Resolution No. 2015-\_\_\_\_\_

RESOLUTION NO. 2015-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2014/2015 BUDGET TO INCLUDE ADDITIONAL OLDER AMERICAN ACT TITLE III-C GRANT FUNDS AND APPROPRIATING \$12,131 FROM THE GENERAL FUND (1000)

WHEREAS, the City Council is dedicated to the support of beneficial programs for older Americans in the City of Moorpark; and

WHEREAS, meeting the nutrition needs of older Americans is a significant means of maintaining health and wellness in our older population; and

WHEREAS, funds for the Senior Nutrition Program at the Active Adult Center are available in the form of a grant through the Ventura County Area Agency on Aging; and

WHEREAS, Amendment No. 1 in the amount of \$2,834 was signed on March 23, 2013; and

WHEREAS, Amendment No. 2 in the amount of \$4,914 was signed on June 27, 2013; and

WHEREAS, Amendment No. 3 in the amount of \$15,086 was signed on June 27, 2013; and

WHEREAS, Amendment No. 4 in the amount of \$1,100 was signed on May 22, 2014; and

WHEREAS, Amendment No. 5 in the amount of \$20,000 was signed on June 24, 2014; and

WHEREAS, Amendment No. 6 in the amount of \$10,849 was signed on February 25, 2015; and

WHEREAS, Amendment No. 7 in the amount of \$1,282 was signed on April 23, 2015; and

WHEREAS, on June 18, 2014, the City Council adopted the Operating and Capital Improvement Projects budget for fiscal year 2014/2015; and

WHEREAS, the adopted budget includes \$20,000 Older American Act Title III-C Grant revenues and matching appropriations in the General Fund (1000) for the Senior Nutrition Program in the Active Adult Division; and

WHEREAS, a staff report has been presented to the City Council requesting a revenue budget amendment in the amount of \$12,131 to reflect the funding from VCAAA OAA Title III-C funds as described in Amendment No. 6 and Amendment No. 7 and an expenditure budget increase of the same amount; and

WHEREAS, Exhibit "A" attached hereto and made a part hereof, describes said budget amendments and its resultant impacts to the budget line items.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That a revenue budget amendment of \$12,131, as more particularly described in Exhibit "A", is hereby approved.

SECTION 2. That an aggregate increase of \$12,131 in expenditure budget, as more particularly described in Exhibit "A", is hereby approved.

SECTION 3. That City Council hereby approves and authorizes Steven Kueny, City Manager, to serve as signatory for the City Council on all matters related to the administration of this grant.

SECTION 4. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 20<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Benson, City Clerk

Attachment: Exhibit A, Budget Amendment

**EXHIBIT A**

**BUDGET AMENDMENT FOR  
Ventura County Area Agency on Aging (VCAA)  
Older American Act Title III-C One-Time-Only Contract Grant Funds  
for the Senior Nutrition Program  
FY 2014/15**

**FUND BALANCE ALLOCATION:**

Fund Title	Fund-Account Number	Amount
General Fund	1000-5500	\$ -
Total		\$ -

**REVENUE BUDGET ALLOCATION:**

Account Number	Current Budget	Revision	Amended Budget
1000-3600	\$ 20,000.00	\$ 12,131.00	\$ 32,131.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Total	\$ 20,000.00	\$ 12,131.00	\$ 32,131.00

**EXPENDITURE APPROPRIATION:**

Account Number	Current Budget	Revision	Amended Budget
1000-7610-0000-9504	\$ -	\$ 10,849.00	\$ 10,849.00
1000-7610-7651-9205	\$ 7,100.00	\$ 1,282.00	\$ 8,382.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Total	\$ 7,100.00	\$ 12,131.00	\$ 19,231.00

Finance Approval: 