

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Jeremy Laurentowski, Parks and Recreation Director 
By: Jessica Sandifer, Management Analyst 

DATE: May 13, 2015 (CC Meeting of 05/20/15)

SUBJECT: Consider Co-Sponsorship of Master Gardener Workshop Series and Ventura County Waterworks District #1 Request to Use the Sycamore Room at Arroyo Vista Recreation Center to Hold Workshops and Waive the City's Facility Rental Fee

DISCUSSION

The City has received a written request from the Ventura County Waterworks District #1 (VCWWD) requesting the City's co-sponsorship of a Water Wise Gardening Series presented by the University of California Cooperative Extension Master Gardener Program (Master Gardeners). The workshop series is designed to educate homeowners on water wise gardening and conversion of their landscape to drought tolerant landscaping. The workshops will be held over four Saturdays and will cover the topics: Water Wise Gardening 101, Garden Design, Plant Selection and Maintenance, and Water Usage and Irrigation. The workshops are intended to provide residents with tools to help them meet the 32% water conservation standard set by the State Water Resources Control Board. One of the best ways to achieve water conservation is by modifying and/or removing outdoor landscaping.

The City's co-sponsorship of the workshop series entails providing use of the facilities at Arroyo Vista Recreation Center (AVRC) to hold the workshops for no cost and providing advertising of the event via our website, social media sites, and email blasts. The workshops are scheduled for four consecutive Saturdays June 6, June 13, June 20, and June 27 from 9:30 a.m. to 11:00 a.m. The request is for use of the Sycamore Room. The hours of use will be from 8:30 a.m. to 12:00 p.m. to allow for set-up and take-down for the workshops. The Master Gardeners will provide all set-up and take-down but will require the use of tables and chairs at the facility.

Since the workshop is being held during normal business hours at AVRC, we do not anticipate any additional staff costs associated with opening or closing the building. Staff recommends waiving the direct costs associated with the set-up and takedown of chairs and tables, as this will be the City's contribution to the workshop series.

VCWWD and the Master Gardeners will provide the staff to run the workshop and will provide all literature and hands-on supplies.

FISCAL IMPACT

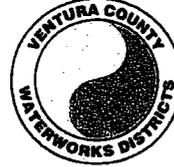
The facility rental fees and direct costs would total approximately \$1,300. Staff is recommending that the City Council approve co-sponsorship of the event and waive the facility rental fees and City's direct costs as our contribution to the workshop series.

STAFF RECOMMENDATION

Approve the co-sponsorship of the Master Gardeners Workshops on June 6, 13, 20, and 27, 2015, and waive the facility rental fees and City's direct costs.

Attachment: Ventura County Waterworks District #1 Request

VENTURA COUNTY WATERWORKS DISTRICTS



COUNTY OF VENTURA
PUBLIC WORKS AGENCY
JEFF PRATT
Agency Director

Representing: Ventura County Waterworks Districts No. 1, 16, 17, and 19

Water & Sanitation Department
David J. Sasek
Director

May 14, 2015

Eric Keller
Operations,
Maintenance, and
Development

The Honorable Janice Parvin, Mayor of Moorpark
and Members of the Moorpark City Council
Moorpark City Hall
799 Moorpark Ave.
Moorpark, CA 93021

Susan Pan
Planning,
Design, and
Construction

Subject: Water Conservation Workshops

Jozi Scholl
Customer Service,
Billing, and
Administration

Dear Mayor Parvin and Members of the City Council:

On January 17, 2014, Governor Edmund G. Brown proclaimed a State of Emergency throughout the State of California due to severe drought conditions. On April 25, 2014, Governor Brown proclaimed a Continued State of Emergency due to the ongoing drought. On May 5, 2015, the State Water Resources Control Board (SWRCB) issued Emergency Regulations aimed at reducing potable water consumption. Those regulations imposed a 32% mandatory reduction of residential potable water use for Ventura County Waterworks District No. 1 – Moorpark (WWD 1). On the same day, the Ventura County Board of Supervisors declared a Level 2 Water Supply Shortage for Ventura County Waterworks District No. 1.

In light of the recent SWRCB Emergency Regulations and Water Shortage Declaration, WWD 1 is collaborating with the UC Master Gardener Program, Calleguas Municipal Water District (CMWD), and the City of Moorpark Parks, Recreation & Community Services Department to co-sponsor a series of University of California Master Gardeners workshops aimed at reducing residential water use during this emergency situation. We would like to hold a series of workshops in the Sycamore Room at the Arroyo Vista Recreation Center located at 4550 Tierra Rejada Road. The proposed schedule is as follows:

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| June 06, 2015 | Water Wise Gardening 101 |
| June 13, 2015 | Garden Design 101 |
| June 20, 2015 | Home Landscape Plant Selection and Maintenance |
| June 27, 2015 | Water Usage |

These events, which will be held on Saturdays from 9:30 a.m. to 11:00 a.m., will be free of charge and open to all Moorpark residents. In an effort to minimize costs, we respectfully request your Council consider approving a facilities fee waiver for these events.



Furthermore, we are in the process of launching a District-wide water conservation campaign and working with your staff at the Parks, Recreation & Community Services Department to schedule meetings with homeowners associations and other District customers to discuss the recent SWRCB Emergency Regulations. Additionally, we are working with City staff in the Community Development and Public Works Departments to develop effective solutions to the challenges posed by the Emergency Regulations.

Finally, we are working with the WWD 1 Citizens' Advisory Committee on implementing the new Regulations and achieving our 32% conservation goal. As soon as we have a cohesive set of alternatives, we will request the opportunity to make a presentation to your Council at a future City Council meeting.

Thank you very much for your time and consideration of the requested facilities fee waiver. If you have any questions, please contact me at (805) 378-3005.

Very Truly Yours,



David J. Sasek, Director
Water and Sanitation Department

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