

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Dave Klotzle, City Engineer/Public Works Director  
Prepared by: Shaun Kroes, Senior Management Analyst

**DATE:** May 22, 2015 (CC Meeting of 06/03/15)

**SUBJECT:** Consider Resolution Authorizing the City's Fiscal Year 2015/16 Transportation Development Act Claim for Bicycle and/or Pedestrian Article 3 Purposes



**BACKGROUND**

On March 11, 2015, the City applied for \$100,000 in Transportation Development Act (TDA) Article 3 Bicycle/Pedestrian Project Funds. The funding will be used to add 2,100 feet of sidewalk on the south side of Arroyo Drive, between the east side of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far east end of Villa del Arroyo. The City is currently in the process of completing its study of options available for establishing bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, north of the 118 freeway. Sidewalks placed in front of Villa del Arroyo will be a part of the complete project.

**DISCUSSION**

Pursuant to California PUC Section 99233.3, a portion of the available TDA Local Transportation Funds each year must be used for planning, maintaining, and constructing facilities for the exclusive use of pedestrians and bicyclists. In FY 2015/16, the Ventura County Transportation Commission expects about \$799,000 to be available on a competitive basis to the cities and County for local bicycle or pedestrian projects. Applicants are strongly encouraged to provide a 50/50 match with local and/or other grant funds to augment the Article 3 funds being requested. The City applied for \$100,000 for the Villa del Arroyo sidewalk project with a local match of \$100,000 from Traffic Systems Management Fund (2001). The applications were reviewed by the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC) on April 24, 2015. A total of \$562,640 in funding requests from Ventura County agencies was received by CTAC. The CTAC/SSTAC approved all of the applications on April 14, 2015,

since there is sufficient funding for all the projects. The remaining balance of \$236,360 will be carried forward and incorporated into the FY 2016/17 fund.

**FISCAL IMPACT**

The City is expected to receive \$100,000 in TDA Article 3 funding in FY 2015/16. The Draft FY 2015/16 Budget includes the \$100,000 revenue in TDA Article 3 Fund (2602). The FY 2015/16 Budget also includes Capital Improvement Program Project 8095, "Arroyo Drive Bike Lane and Sidewalk," incorporating the \$100,000 expenditure from Fund 2602 and \$100,000 expenditure from Fund 2001.

**STAFF RECOMMENDATION**

Adopt Resolution No. 2015 - \_\_\_\_\_.

Attachment

- 1: Resolution 2015 - \_\_\_\_\_
- 2: TDA Article 3 Application

RESOLUTION NO. 2015 - \_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE VENTURA COUNTY TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS FOR BICYCLE AND/OR PEDESTRIAN ARTICLE 3 PURPOSES FOR FISCAL YEAR 2015-2016

WHEREAS, the State Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) for use by eligible claimants for various transportation purposes; and

WHEREAS, the TDA was specifically amended in 1973 to include funding under PUC Section 99234 for planning of and/or projects for the exclusive use by bicyclists and/or pedestrians; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF shall file its claim with the Ventura County Transportation Commission (VCTC).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager and or his designee is authorized to execute and file an appropriate claim pursuant to the applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the VCTC for an allocation of LTF Article 3 funds in FY 2015/16.

SECTION 2. That the City's authorized claim includes \$100,000 under TDA Article 3 for local bicyclist and/or pedestrian project expenditures.

SECTION 3. That the City Clerk is directed to transmit a copy of this resolution to VCTC.

SECTION 4. That the City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 3<sup>rd</sup> day of June, 2015.

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Janice S. Parvin, Mayor

ATTEST:

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Maureen Benson, City Clerk

VENTURA COUNTY TRANSPORTATION COMMISSION  
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3  
**PEDESTRIAN AND BICYCLE PROGRAM**

FISCAL YEAR 2015/2016  
PROJECT APPLICATION

**I. Project Name and Funding Request**

- |                                 |  |
|---------------------------------|--|
| a. Applicant Agency:            | City of Moorpark   |
| b. Funds Requested:             | \$100,000.00   |
| c. Project Title:               | Arroyo Drive Sidewalk Installation – Phase I   |
| d. Project Summary (100 words): | The City of Moorpark (Moorpark) is requesting \$100,000 in TDA Article 3 funds to add 2,100 feet of sidewalk on the south side of Arroyo Drive, between the east side of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far east end of Villa del Arroyo. This will be the first phase of a project intended to add bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, north of the 118 freeway (which would be north of the freeway bridge) as well as to the Simi Valley city limit line, which is located approximately one-half mile further east of Villa del Arroyo. |
- e. Project Type (select one):
- |   |
|---|
| <input type="checkbox"/> Comprehensive Pedestrian/Bicycle Plan<br><input type="checkbox"/> Bicycle Safety Education<br><input checked="" type="checkbox"/> Capital: Pedestrian and/or Bicycle facility<br><input type="checkbox"/> Capital: Bicycle facility only |
|---|

**III. Clear and Complete Proposal**

*Please complete section III.a. for all project types:*

- a. Describe the project elements. For capital projects indicate location, length, scope, size or extent.

Moorpark is requesting \$100,000 in TDA Article 3 funds to add 2,100 feet of sidewalk on the south side of Arroyo Drive, between the east side of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far east end of Villa del Arroyo (aerial map and street level exhibits attached). This will be the first phase of a project intended to add bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, north of the 118 freeway (which would be north of the freeway bridge) as well as to the Simi Valley city limit line, which is located approximately one-half mile further east of Villa del Arroyo.

Moorpark's consultant (Stantec) is currently working on Moorpark's Feasibility Study to identify options for establishing the complete project as identified above. The Feasibility Study is being funded with TDA Article 3 funds. The Ventura Countywide Bicycle Master Plan includes the goal of establishing a Class II

bikeway (defined as a "bike lane" marked by a striped and stenciled lane for one-way travel on a street or highway) between Collins Drive and Villa del Arroyo. This is a distance of approximately one mile. Although the Bicycle Master Plan discusses a Class II bikeway, the Feasibility Study would explore additional options such as a dedicated Class I.

While the Feasibility Study is currently ongoing, the requirement for a sidewalk in front of Villa del Arroyo is anticipated and Moorpark would like to take the opportunity to begin identifying funding sources for the project in order to proceed as soon as the Feasibility Study is completed (expected by June 30, 2015).

Moorpark will contribute a match of 50.00% in the amount of \$100,000 in local Traffic Systems Management Fund.

Please complete section III.b. for Comprehensive Plan projects only:

b. Check one:  New Plan

Update to existing plan

Date of previous plan:

c. Funding and Local Cash Match

Enter total project cost, totaling funds from all sources, here: \$200,000

Funds requested:

\$100,000

Local match provided:

\$100,000

Local match percentage:

50.00%

To calculate local match percentage, divide Local match by Funds Requested e.g.:

$$\frac{\text{Local match provided}}{\text{Funds requested}} = \text{percentage match}$$

\*When a local match is provided by the applicant, the local match % must be used at each dollar is spent on the project.

d. Please provide the total mileage of Class I pathway miles in your jurisdiction: 0.8

#### IV. Meets Evaluation Objectives

Please complete section - SAFETY

- a.
- How will the proposed project affect safety at existing facilities or improve safety by building new facilities? When describing the project conditions, include any accident statistics and describe how the project will correct or improve the situation.
  - How will the project be maintained?

Bicycle and pedestrian improvements between Collins Drive, Villa del Arroyo, and the Simi Valley city limit line would improve safety. Currently, no sidewalks or bike

lanes exist between the Simi Valley city limit line and Collins Drive (west of Villa del Arroyo). This means that residents at Villa del Arroyo have no dedicated pathway in or out of their facility unless they are driving, riding their bike in traffic, or walking along the curb of the road. The sidewalk is the first step in remedying these concerns. After completion of the first phase, additional phases will include extending the sidewalk to the Simi Valley city limit line, adding new sidewalk along the west end of Villa del Arroyo's main entrance, adding pedestrian crossings to the rail line that crosses Arroyo Drive, and adding a pedestrian crossing along Arroyo Drive to the existing sidewalk located at the Caltrans Park and Ride Lot located at the northeast corner of Arroyo Drive and Collins Drive.

Once completed, the sidewalk will be included in Moorpark's inventory of City sidewalks and will be monitored on an annual basis and repaired by Moorpark when necessary.

b. *Please complete section – TRAFFIC GENERATORS*

- Please describe how the project connects to transit stops, train stations, schools, senior centers, work sites and other major traffic generators.
- Please describe how the project encourages multi-modal transit use.
- How will project benefit transit-dependent areas?

This is the first phase of an extended effort to create pedestrian connectivity for Villa del Arroyo residents to Moorpark and Simi Valley. Villa del Arroyo has approximately 240 homes. Establishing an ADA accessibility sidewalk in front of Villa del Arroyo would enable Simi Valley Transit to establish a bus stop in front of Villa del Arroyo. Moorpark City Transit currently services Villa del Arroyo by traveling directly inside the community (Simi Valley Transit has been unable to obtain permission to do so as well).

Once all phases are completed, Villa del Arroyo residents will be able to bike, walk, or take public transit into Moorpark and Simi Valley. This project will also allow non-Villa del Arroyo residents to travel to friends and relatives in the community without the need for cars.

*Please complete section – PROJECT READINESS*

- c.
- When will the project be implemented?
  - Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.
  - Can the project be partially funded or divided into phases? If yes, describe the different parts or how the project could be phased, and the cost associated with each phase:

This project will commence upon completion of the Feasibility Study (anticipated at the beginning of FY 2015/16 and is expected to be completed by June 2016).

A status of previous TDA Article 3 awards is listed below:

Pedestrian Count Down: \$30,000 FY 2009-10 Status

Project	Funding Amount	FY	Status
Pedestrian Count Down Timers	\$30,000 (no match)	09/10	Pending approval from Caltrans for countdown

			timers along Los Angeles Avenue (a state route).
AVRC Bikeway	\$66,000 (50% match)	10/11 11/12	Currently in design. This project has been included into a much larger project to establish additional pedestrian and bicycle accessibility throughout the entire park area. The total project, once completed, is expected to cost nearly \$2 million.
Civic Center Bus Stop	\$100,000 (50% match)	12/13	Currently in design. This project has been expanded to include complete ADA accessibility throughout the Civic Center campus area. Total improvements are expected to cost nearly \$750,000.00
Arroyo Drive Feasibility Study	\$30,000 (no match)	13/14	Ongoing. Consultant is presently developing complete connectivity concept.

Moorpark recognizes that it has a few prior year grants still pending completion; however, staff has been communicating with staff at VCTC about the delayed projects. Moorpark is working on completing the prior year projects. Also, Moorpark did not apply for TDA Article 3 funding in FY 2014/15 in order to devote more staff time towards already funded projects.

Moorpark's FY 2015/16 application for \$100,000 (for a \$200,000) project is part of a multi-phase project to establish completed connectivity. Other phases that will need to be completed include:

- Extending eastbound sidewalk to Simi Valley city limit line.
- Extending westbound sidewalk from Villa del Arroyo entrance to west end of community.
- Pedestrian/bike crossing at the rail crossing.
- Extending sidewalk east to Caltrans Park and Ride Lot.
- Establish pedestrian crossing connecting Arroyo Drive south side sidewalk to Caltrans Park and Ride Lot.
- Adding bike lanes and/or bike paths from Collins Drive to Simi Valley city limit.

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d. *Please complete section – MISSING LINK AND CONNECTIVITY*

- Describe if other agencies are involved in the project and their role.
- Does the project connect with facilities within a city, or with another area and/or regional facilities?
- Please describe if or how the project fills in a "missing link" identified in the Countywide Bicycle Plan?
- 

Moorpark's Bicycle Master Plan proposes a Class II bikeway between Collins Drive and the Simi Valley city limit line. This proposed project begins the first phase of accomplishing that goal. Completion of the entire project will establish a pedestrian and bicyclist connection with the City of Simi Valley. The project will also connect Villa del Arroyo to the rest of Moorpark. One close facility to Villa del Arroyo is Moorpark College. The completed sidewalk/bicycle path would establish a direct link to the campus area.

e. *Please complete section – SPECIAL CONSIDERATIONS*

- Please specify if a local match is being provided.
- Please describe how the project improves accessibility to the area.
- Please describe if there are special environmental advantages to the project.
- Please describe the degree of public support for the project.

The City will contribute 50.00% (\$100,000) of its own funds towards the installation of sidewalk, for a total project funding amount of \$200,000.00.

The proposed sidewalk is the first step in providing improved bicycle and pedestrian accessibility for not only the Villa del Arroyo community, but the City overall. The northeast section of Moorpark also has a greater benefit as it would eventually have a safer connection to the City of Simi Valley. Moorpark also plans on improving connectivity of the northeast section of Moorpark to the rest of the City with its planned improvements to Princeton Avenue (including widening Princeton Avenue and constructing bicycle lanes and sidewalks).

The sidewalk will aid Moorpark as it continues its efforts to make the city a pedestrian friendly town. The safer that pedestrians feel, the more inclined they will be to continue to walk and bike to their destinations rather than drive, which in turn reduces pollution and improves the quality of life in Moorpark.

Other pedestrian friendly projects that Moorpark has recently begun or completed include the Lassen Avenue Walkway/Bikeway, which connects the Moorpark downtown area to local shopping centers. The City's FY 2009/10 project of countdown pedestrian signals is also meant to improve pedestrian safety. The City's FY 2010/11 and FY 2011/12 project will add a new sidewalk and bike lane that will connect the City's Arroyo Vista Recreation Center and the Moorpark High School to residential neighborhoods across the Arroyo Simi. The City's FY 2012/13 project will add sidewalks, ADA ramps, bike racks, a bus turnout, and bus stop shelter at the Moorpark Civic Center.

f. Project is consistent with local or regional plans (add lines, if necessary):

Type of Plan:	Name of Plan, page (if applicable)
i. County of City facilities plan	
ii. Circulation element of general plan	
iii. <i>Ventura County Comprehensive Bicycle Plan</i>	Section 9 of the report, Figure 2.
iv. Other bicycle, pedestrian, complete streets, or similar plan(s):	
v.	
vi.	

**VIII.**

**Project Contact Information**

*Please complete section VIII. for all project types:*

Primary Contact  
Name and Title:

Shaun Kroes  
Senior Management Analyst

Applicant agency and  
address:

City of Moorpark  
799 Moorpark Avenue  
Moorpark, CA 93021

Telephone:

805-517-6257

e-mail address:

skroes@moorparkca.gov

Secondary Contact  
Name and Title:

Dave Klotzle  
City Engineer/Public Works Director

Telephone:

805-517-6285

e-mail:

dklotzle@moorparkca.gov

VCTC TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM FORM  
BICYCLE AND PEDESTRIAN FACILITIES CLAIMS  
ARTICLE 3 / PUC 99233.3

Fiscal Year: 2015/16

Date: March 12, 2015

Claimant: City of Moorpark  
Address: 799 Moorpark Avenue  
Moorpark, CA 93021

Contact Person: Shaun Kroes  
Title: Senior Management Analyst  
Telephone #: 805-517-6257 Fax #: 805-532-2555  
E-Mail: \_\_\_\_\_

REQUESTED PAYMENT:	<u>AMOUNT</u>
Article 3 Funds Requested	<u>\$100,000.00</u>

Claimant acknowledges that payment by the County Auditor of an allocation made by Ventura County Transportation Commission is subject to such monies being on hand and available for distribution and to the provision that such monies be used only in accordance with the terms of the allocation instruction issued by the Ventura County Transportation Commission and in accordance with applicable State regulations.

Authorizing Signature: \_\_\_\_\_

Steven Kueny

Print Name and Title: Steven Kueny, City Manager

Date: \_\_\_\_\_

3/11/15

**TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES CLAIMS  
FINANCIAL REPORTING FORM**

Claimant: City of Moorpark

Date: March 12, 2015

**TDA ARTICLE 3 REVENUES & EXPENSES OF CLAIMANT**

		FY 14/15 Estimated	FY 15/16 Requested
<b>Revenues</b>			
1	Article 3 Revenues	\$277,177*	\$100,000
2	Interest	\$0.00	
3	Refunds	\$0.00	
4	Total	\$277,177	\$100,000
<b>Expenditures</b>			
5	Construction	\$73,000.00	\$284,000
6	Maintenance	\$20,177.00	
7	Planning		
<b>Balance</b>			
8	Excess of Revenue over expenditures (subtract Lines 5, 6 & 7 from Line 4)	\$184,000.00	\$0.00
<b>Fund Balance</b>			
9	Beginning of Year	\$277,177.00	\$284,000.00**
10	End of Year	184,000.00	\$0.00

\*\$277,177 is prior year revenue, including interest, Class I maintenance funding and prior year capital project funding requests.

\*\*\$284,000 includes \$100,000 in new appropriations and \$184,000 in prior year carry-forward funding.

Project Name: Arroyo Drive Sidewalk Installation – Phase I

Description: 2,100 feet of sidewalk on the south side of Arroyo Drive, between the east side of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far east end of Villa del Arroyo.

Project Revenue Budget:

TDA Article 3 Bike/Ped	\$100,000.00
TDA Article 8 Local Streets	\$ _____
Other (specify) _____	\$100,000.00
<b>TOTAL</b>	<b>\$200,000.00</b>

**STANDARD ASSURANCES  
FOR BICYCLE AND PEDESTRIAN CLAIMANTS**

Claimant City of Moorpark

Fiscal Year: 2014/2015

**CLAIMANT ASSURANCE:** (Initial below)

Initial

**90-DAY ANNUAL REPORT**

Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to VCTC and to the State Controller, pursuant to PUC 99245, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).

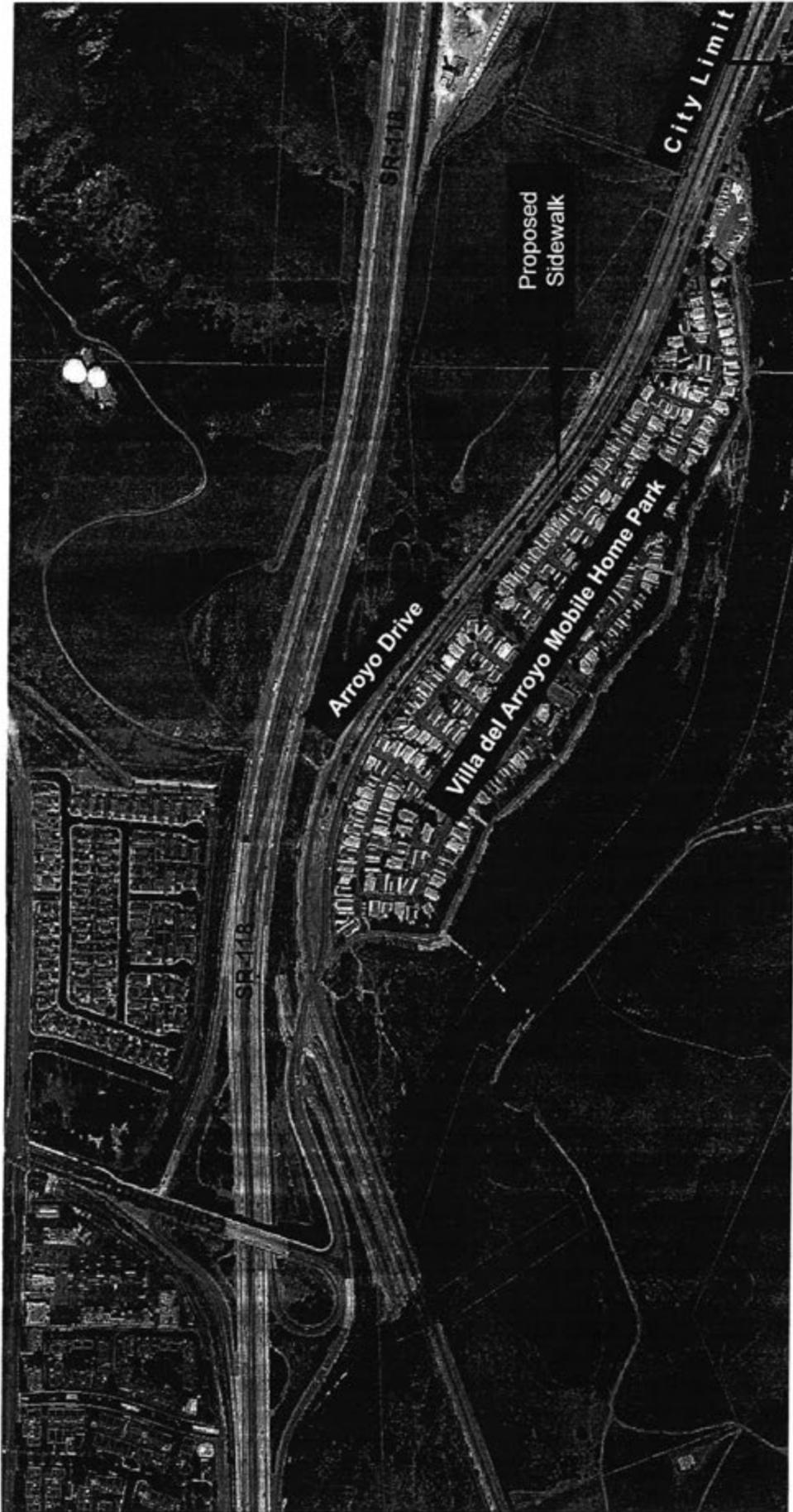
The undersigned hereby certifies that the above statement is true and correct.

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**(Authorizing Signature)**  
Steven Kueny, City Manager  
**(Print Name & Title)**

*(Note: The resolution does NOT need to accompany the claim; it can be sent later. However, it must be submitted before any Article 3 funds can be allocated)*

# Arroyo Drive Sidewalk Improvements



# Arroyo Drive Sidewalk Improvements

