

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*

BY: Maureen Benson, Deputy City Clerk *mb*

DATE: January 9, 2007 (CC Meeting of 1/17/07)

SUBJECT: Consider Scheduling Ethics Training

BACKGROUND AND DISCUSSION

Staff is requesting the City Council approve the scheduling of ethics training, pursuant to Government Code Section 54952, and as defined in Section 29 of the City Council Policies Resolution:

SECTION 29. POLICY 29 – ETHICS TRAINING FOR CITY COUNCIL, PLANNING COMMISSION, AND PARKS AND RECREATION COMMISSION.

All City Councilmembers, Planning Commissioners, and Parks and Recreation Commissioners, and any other member of the legislative body (as defined by Government Code Section 54952) that receives any type of compensation, salary, or stipend or reimbursement of expenses, shall attend ethics training within twelve (12) months of assuming office and receive no less than two (2) hours of said training within two (2) years of assuming office and every two (2) years thereafter (except a member whose term of office ends before January 1, 2007). In January of every year, the City Clerk shall provide the City Council, Planning Commission, and Parks and Recreation Commission with information on training available to meet the requirements of this policy and applicable state law. The City Clerk shall maintain a record of completion on the required ethics training for each person consistent with applicable state law.

The City Clerk has tentatively arranged for the City Attorney to conduct Ethics Training at 7:00 p.m. on February 28, 2007, in the Council Chambers. The cost is estimated to be \$700 for attorney time plus the cost for reproduction of training materials. Staff is recommending the group training, because it is convenient, and will reduce the amount of staff time that would otherwise be spent following up to ensure all Commissioners and Councilmembers have completed the required training. If the Council approves the group training, all Commissioners (Planning, Parks and Recreation, and Arts) will be notified in writing and encouraged to attend. For those individuals unable to attend, there is currently a no-cost online ethics training course available through the Fair Political Practices Commission (FPPC) web site.

STAFF RECOMMENDATION

Direct staff to schedule Ethics Training for 7:00 p.m. on February 28, 2007, or alternate date, as determined by Council, and send an invitation to all Commissioners to attend.