

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Steven Kueny, City Manager 

**DATE:** January 10, 2007 (CC meeting of January 17, 2006)

**SUBJECT:** Consider Granting Additional Annual Leave to Management Staff Responding Without Pay to the Shekell Fire Emergency Operations Center

**BACKGROUND**

On several occasions in the past, the City Council has recognized the extra work efforts of City staff members necessitated by the needs of the City under special circumstances, such as working extra hours as a result of vacancies in management positions, and unpaid management work hours performed in response to emergencies. These efforts have usually been recognized by awarding additional leave.

During the recent Shekell Fire incident, fifteen (15) management staff worked 133 unpaid hours, most of it on Sunday, December 3. City competitive service staff received overtime pay for the weekend and night work in the City's response efforts.

**DISCUSSION**

It is requested that additional hours of annual leave or vacation leave be granted on an hour for hour basis not to exceed 12 hours to the management staff that worked beyond normal business hours on Sunday, December 3 and overnight into Monday morning. If approved, in recognition of this additional service, leave hours would be granted with the provision that such leave will be subject to the current rules regarding use of such leave.

**STAFF RECOMMENDATION**

Approve granting of additional annual leave or vacation leave to management staff consistent with the agenda report.