

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council

FROM: Mary Lindley, Parks, Recreation and Community Services Director 

PREPARED BY: Peggy Rothschild, Active Adult Center Supervisor 

DATE: April 5, 2007 (CC Meeting of April 18, 2007)

SUBJECT: Consider Resolution Authorizing Submittal of a Grant Renewal Application to the Ventura County Area Agency on Aging (VCAAA) for Older Americans Act Title III-C Contract Grant Funds for the Senior Nutrition Program, and Authorizing City Manager to Sign All Related Agreements

DISCUSSION

The City Council is being asked to adopt a resolution (Attachment A) approving and authorizing the submittal of a grant application to the Ventura County Area Agency on Aging (VCAAA) for \$15,100 in Older Americans Act (OAA) Title III-C contract grant funds for the Senior Nutrition Program. Staff is making this recommendation to cover cost increases from the initial contract which was established with VCAAA when the City took over operation of the Senior Nutrition Program in April 2005.

The VCAAA has issued a Request for Proposals (RFP) to Ventura County Senior Nutrition Program sites to submit renewal applications for program funding. The VCAAA currently administers the Senior Nutrition Program at 14 locations throughout the county. The funds to operate this program are derived from a combination of sources, including Federal Older Americans Act (OAA), participant donations, local grants, and in-kind donations.

During FY 2004-05, the countywide Senior Nutrition Program was restructured, and the City assumed responsibility for the day-to-day operation of the Senior Nutrition Program lunch site in Moorpark, receiving partial program funding from VCAAA. In FY 2006-07 the City received a grant award of \$15,100 and a one-

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time-only grant award of \$7,324 to assist the City with start up costs for the Senior Nutrition Program. In addition to these OAA grant funds, VCAAA purchases and contracts for delivery of the frozen meals to the City. As part of our agreement, the City retains all donations collected from meal site participants, with the stipulation from VCAAA that we hold in reserve ten percent of the contributions received.

The grant funds available through the current RFP are for Senior Nutrition Program meal site operation which includes congregate and home delivered meals, plus quarterly nutrition counseling. Congregate and home-delivered meals are cooked on-site, Monday through Friday, excluding holidays. Congregate meals are served at noon and home-delivered meal service is provided between 11 a.m. – and noon. Delivery of frozen meals during regular delivery hours for the weekend and holidays can be made by advance arrangement.

Grant applications are due April 20, 2007, at 4:00 p.m.

STAFF RECOMMENDATION

Adopt Resolution No. 2007-_____.

Attachment: A - Resolution

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Attachment A

RESOLUTION NO. 2007-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING A GRANT RENEWAL APPLICATION REQUESTING MONIES FROM VENTURA COUNTY AREA AGENCY ON AGING (VCAAA) FOR THE SENIOR NUTRITION PROGRAM AT THE MOORPARK ACTIVE ADULT CENTER.

WHEREAS, the City Council is dedicated to the support of beneficial programs for older Americans in the City of Moorpark; and

WHEREAS, meeting the nutrition needs of older Americans is a significant means of maintaining health and wellness in our older population; and

WHEREAS, funds for the Senior Nutrition Program at the Active Adult Center are available in the form of a grant through Ventura County Area Agency on Aging.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and authorizes the grant application through Ventura County Area Agency on Aging to secure funds for the Senior Nutrition Program. Further, the City Council hereby authorizes Steven Kueny, City Manager, to serve as signatory for the City Council on all matters related to the administration of this grant.

SECTION 2. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 18th day of April, 2007.

Patrick Hunter, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk