

## MOORPARK CITY COUNCIL AGENDA REPORT

**To:** The Honorable City Council

**From:** Roger O. Blais, Parks and Landscape Manager 

**Date:** May 8, 2007 (Meeting of May 16, 2007)

**SUBJECT:** Consider Resolution Amending the FY 2006/07 Budget for Purchase of a Ford E-350 Commercial Van

### DISCUSSION

With the adoption of the FY 2006/07 Budget, the Council approved the new position of Facilities Technician in the Parks, Recreation and Community Services Department. The position was filled in January with an existing City employee, Todd Henderson.

The daily tasks and responsibilities of the Facilities Technician require the use of a vehicle. Due to the nature of the work and the types of tools and supplies needed to maintain and repair City facilities, staff is recommending the purchase of a commercial van. The pickup truck that Todd Henderson drove in his previous position as Maintenance Worker is needed by the person currently in the position.

Staff solicited cost proposals from local auto dealerships and received 5 responses. The responses are as follows:

<u>Bidder</u>	<u>Proposal Amount</u>
Vista Ford	\$18,992.
Don Kott Ford	\$19,159.
Simi Valley Ford	\$19,730.
Galpin Ford	\$19,897.
Santa Paula Ford	\$22,587.

The low bidder is Vista Ford of Oxnard.

Once the van is purchased, it will need to be retrofitted with interior cabinets and shelves to accommodate tools and supplies. Staff estimates the retrofit work will cost approximately \$5,000 and an additional \$1,000 will be needed for safety equipment such as warning lights.

To complete the necessary purchase, staff is recommending that the Council amend the FY 2006/07 budget by appropriating \$25,000 from the General Fund Reserve Balance to the facilities expenditure budget.

**STAFF RECOMMENDED** (Roll Call Vote)

Adopt Resolution No. 2007-\_\_\_\_\_.

Attachment A: Resolution

RESOLUTION NO. 2007-\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FY 2006/07 BUDGET TO ALLOCATE \$25,000 FROM THE CITY GENERAL FUND (1000) TO PARKS, RECREATION & COMMUNITY SERVICES FACILITIES EXPENDITURE BUDGET ACCOUNT.

WHEREAS, on June 21, 2006, the City Council adopted the budget for Fiscal Year 2006/07; and

WHEREAS, a staff report has been presented to said Council requesting a budget amendment allocating \$25,000 from the City General Fund for the purchase of new facilities vehicle identified as Ford E-350 Commercial Van.

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment allocating \$25,000 from the City General Fund for the purchase of Ford E-350 Commercial Van more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 16th day of May, 2007.

\_\_\_\_\_  
Patrick Hunter, Mayor

ATTEST:

\_\_\_\_\_  
Deborah S. Traffenstedt, City Clerk

Attachment: Exhibit A

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Resolution No. 2007-\_\_

**EXHIBIT A**  
**Budget Revision**

A. Fund Allocation:

<b>Fund No.</b>	<b>Fund Name</b>	<b>Amount</b>
1000.5500	General Fund	\$25,000

B. Budget Appropriation:

<b>BUDGET NUMBER</b>	<b>BUDGETED</b>	<b>REVISION</b>	<b>NEW BUDGET</b>
1000.7620.0000.9503	0	\$25,000	\$25,000

Approved as to form: \_\_\_\_\_

