

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council DST
FROM: Deborah S. Traffenstedt, Administrative Services Director / City Clerk
DATE: May 10, 2007 (CC Regular Meeting of 5/16/2007)
SUBJECT: Consider Resolution Adopting Moorpark City Library Fine and Fee Schedule

BACKGROUND AND DISCUSSION

The City Council approved the Moorpark Library fine and fee schedule by minute action on December 20, 2006, in conjunction with adoption of Moorpark Library policies. The City Council directed staff to incorporate the Library policies into the next update of the Council's Policies Resolution, which resolution is scheduled as a separate agenda item for the May 16 regular meeting. The Moorpark Library Fine and Fee Schedule is proposed to be adopted by separate resolution (see attachment) versus incorporating the specific fines and fees into the Policies Resolution. Edits have been made to the fees portion of the Schedule to increase the cost of a color copy consistent with actual cost, and to add the cost for purchasing a CD-RW (compact disk-rewritable) and the cost for a 1 G (gigabyte) USB (universal serial bus) Flash Drive, also known as a thumb drive. Offering sale of CD's and flash drives is intended as a convenience for library patrons that use the library computers.

STAFF RECOMMENDATION (Roll Call Vote Required)

Adopt Resolution No. 2007-_____.

Attachment: Draft Resolution

RESOLUTION NO. 2007-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ESTABLISHING MOORPARK CITY LIBRARY FINE AND FEE SCHEDULE

WHEREAS, it is appropriate for the City to establish a fine and fee schedule for the Moorpark City Library; and

WHEREAS, Ordinance No. 341 established the Moorpark City Library effective January 1, 2007; and

WHEREAS, the City Council approved a Moorpark Library fine and fee schedule by minute action on December 20, 2006, and this resolution supersedes that interim approval action.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Moorpark City Library Fine and Fee Schedule shall be reviewed annually by the Parks, Recreation and Community Services Director to ensure that such fees and charges are current and are related to actual cost.

SECTION 2. The City Council hereby approves the Moorpark City Library Fine and Fee Schedule attached as Exhibit A.

SECTION 3. The adoption of this resolution supersedes the interim fine and fee schedule adopted by the City Council on December 20, 2006.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 16th day of May, 2007.

Patrick Hunter
Mayor

ATTEST:

Deborah S. Traffenstedt
City Clerk

ATTACHMENT: EXHIBIT A - Moorpark City Library Fine and Fee Schedule

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EXHIBIT A

Moorpark City Library Fine and Fee Schedule				
FINES				
Item/Material	Loan Period	Borrowing Limit	Fine	Maximum Fine
Fiction	3 weeks	None	20¢/day	\$6.00 per item
Non-Fiction	3 weeks	5 per subject	20¢/day	\$6.00 per item
Magazines (excluding most current issue)	3 weeks	10	20¢/day	\$6.00 per item
"Hot Off The Press" Adult Books	1 week	None	20¢/day	\$6.00 per item
Holiday Books	3 weeks	5 titles	20¢/day	\$6.00 per item
Assignment Books (subject specific, vary throughout the year)	3 weeks	5 titles	20¢/day	\$6.00 per item
Science Fair / Project Books	3 weeks	5 titles	20¢/day	\$6.00 per item
Audio Books	3 weeks	5 titles	\$1.00/day	\$20.00 per item
Compact Discs	1 week	5 titles	20¢/day	\$20.00 per item
Videos / DVD's	1 week	5 titles	20¢/day	\$20.00 per item
FEES				
Description		Fee		
Replacement Library Card		\$1.00 each		
Non California Resident Library Card		\$25.00 annually		
Copies - Black & White (8 ½" x 11")		10¢/ per page		
Prints - Black & White (8 ½" x 11")		10¢/ per page		
Prints – Color (8 ½" x 11")		50¢/ per page		
CD-RW (compact disk-rewritable)*		\$1.00 each		
USB (universal serial bus) Flash Drive 1G (gigabyte)*		\$15.00 each		
Placement of Media Materials in Book drop		\$2.00 per item		
Processing Fee for Lost/Damaged Material		\$6.00 per item		
Broken Audiovisual Case Replacements (excluding jewel cases)		\$5.00 each		
Broken Jewel Case Replacements		\$1.00 each		
Missing Barcodes		\$1.00 each		
Inter Library Loan Fee		Varies based on lending library fee		
Returned Checks		\$25.00 each occurrence		
Delinquent Account Collection Agency Referral		\$10.00 each occurrence		

* Availability not guaranteed