

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO: Honorable City Council**

**FROM: Barry K. Hogan, Community Development Director** *DB for BKH*  
**Prepared By: Richard A. Diaz, Special Projects Coordinator**

**DATE: May 16, 2007 (CC Meeting of 6/6/2007)**

**SUBJECT: Consider a Resolution to Establish Re-Inspection Fees for Chapter 15.34 of the Moorpark Municipal Code (Rental Housing Inspection)**

**BACKGROUND/DISCUSSION**

On June 7, 2006, the City Council adopted Ordinance No. 337, adding a chapter to the Municipal Code that established an annual inspection program for rental housing to ensure compliance with the city's building, housing, property maintenance, and zoning regulations. On July 19, 2006, the Council adopted a fee resolution (No. 2006-2503) to implement this program. A fee for re-inspections, to determine if corrections noted on the initial inspection had been corrected, was inadvertently omitted from the fee schedule.

A re-inspection fee is now proposed beginning with the 3<sup>rd</sup> re-inspection and for each subsequent re-inspection. It is anticipated that this re-inspection would be less labor intensive and is estimated to take a little less than one-half the time of an initial inspection. Time includes round trip travel time and administrative time as part of the overall hourly rate. The revised fee schedule for rental inspections is proposed as follows (underline text):

Type of Rental	Initial Rental Authorization Permit Fee	<u>Re-inspection Fee For 3rd Re-inspection/Subsequent Inspections</u>	Rental Authorization Permit Fee Renewal (Annual)
Single-family House	\$180.00	<u>\$60.00</u>	\$60.00
Two to Three Units	\$240.00	<u>\$90.00</u>	\$90.00
Four or More Units*	\$240.00 + \$5.00/unit	<u>\$90.00 + \$5.00/Unit</u>	\$90.00
Boarding House and Bed and Breakfast Inn	\$240.00	<u>\$90.00</u>	\$90.00
Hotel or Motel*	\$240.00 + \$5.00/unit	<u>\$90.00 + \$5.00/Unit</u>	\$90.00

\* Proof of interior inspection by Fire Department required for initial Rental Authorization Permit.

The City Attorney has determined that this is not a development fee.

Honorable City Council  
June 6, 2007  
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**STAFF RECOMMENDATION (Roll Call Vote)**

Adopt Resolution No. 2007-\_\_\_\_\_ establishing a rental re-inspection fee.

Attachment: Resolution No.2007-\_\_\_\_\_

RESOLUTION NO. 2007-\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE RENTAL AUTHORIZATION PERMIT FEE SCHEDULE TO INCLUDE A RE-INSPECTION FEE TO IMPLEMENT CHAPTER 15.34 (RENTAL HOUSING INSPECTION) OF THE MOORPARK MUNICIPAL CODE

WHEREAS, on July 7, 2006, Ordinance No 337, establishing Chapter 15.34 (Rental Housing Inspection) of the Moorpark Municipal Code, took effect; and

WHEREAS, the City Council has determined that the cost of the implementation of this Ordinance shall be offset by fees for the issuance of a Rental Authorization Permit; and

WHEREAS, the proposed fees for Rental Authorization Permits/Re-inspections are based on estimated City of Moorpark actual staff costs established by Resolution No. 2006-2503.

WHEREAS, a re-inspection fee was inadvertently omitted in the original fee schedule and is now included in this amendment.

WHEREAS, the City Council concurs with the Community Development Director determination that the proposed implementation of Chapter 15.34 of the Moorpark Municipal Code is exempt from the provisions of the California Environmental Quality Act, in that the action of the City Council does not involve the consideration of the approval of a project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Fees for Rental Authorization Permits/Re-inspections shall be per the schedule in Exhibit "A".

SECTION 2. This Resolution shall become effective immediately upon adoption.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 6th day of June, 2007.

\_\_\_\_\_  
Patrick Hunter, Mayor

ATTEST:

\_\_\_\_\_  
Deborah S. Traffenstedt, City Clerk

Attachment: Exhibit A – Rental Authorization Permit Fee Schedule

**EXHIBIT A – RENTAL AUTHORIZATION PERMIT FEE SCHEDULE**

<b>Type of Rental</b>	<b>Initial Rental Authorization Permit Fee</b>	<b>Fee for 3<sup>rd</sup> and Each Subsequent Re-Inspection</b>	<b>Rental Authorization Permit Fee Renewal (Annual)</b>
Single-family House	\$180.00	\$60.00	\$60.00
Two to Three Units	\$240.00	\$90.00	\$90.00
Four or More Units*	\$240.00 + \$5.00/Unit	\$90.00 + \$5.00/Unit	\$90.00
Boarding House and Bed and Breakfast Inn	\$240.00	\$90	\$90.00
Hotel or Motel*	\$240.00 + \$5.00/Unit	\$90.00 + \$5.00/Unit	\$90.00

\* Proof of interior inspection by Fire Department required for initial Rental Authorization Permit.