

**MOORPARK CITY COUNCIL
AGENDA REPORT**

To: The Honorable City Council

From: Mary K. Lindley, Parks, Recreation & Community Services Director 

Date: May 30, 2007 (Meeting of June 6, 2007)

SUBJECT: Consider Resolution Amending the FY 2006/07 Budget for Purchase of a Ford Ranger Truck

DISCUSSION

With the adoption of the FY 2006/07 Budget, the Council approved a reorganization of the Park, Landscape and Facilities Division in the Parks, Recreation and Community Services Department. The reorganization included an additional Landscape/Parks Superintendent position, which was filled in February 2007. This position is responsible for maintenance and improvement of the City's parks and facilities. The job requires the employee to spend a significant amount of time driving to City parks and buildings to supervise and coordinate routine tasks and special projects. This position is one of two Landscape/Park Superintendents. The other Superintendent is responsible for administration of the City's assessment districts, maintenance, and improvement of the landscaped parkways and medians, and City street trees. Both positions require the use of a truck during regularly working hours as well as after hours to respond to situations and emergencies on weekends and evenings.

To date, the employee in the position has been using an older pickup truck previously assigned to the Code Compliance Officer. Staff solicited bids from local auto dealerships for a four-door Ford Ranger Truck with XLT Extra Cab. This is similar to the truck assigned to the second Landscape/Parks Superintendent. Both positions require four-door trucks to accommodate the need to carry hand tools and to coordinate field meetings involving administrative staff and City contractors.

The City received four bid proposals:

<u>Bidder</u>	<u>Proposal Amount</u>
Santa Paula Ford	\$16,931.31
Don Kott Ford	\$18,279.80
Vista Ford	\$18,570.51
Simi Valley Ford	\$19,322.33

The low bidder is Santa Paula Ford.

Once the truck is purchased, it will need the standard safety equipment such as warning lights for an additional \$2,000.

To complete the necessary purchase, staff is recommending that the Council amend the FY 2006/07 budget by appropriating \$19,000 from the General Fund Reserve Balance and transferring \$9,500 to the park maintenance expenditure budget and \$9,500 to the facilities expenditure budget.

STAFF RECOMMENDED (Roll Call Vote)

Adopt Resolution No. 2007-_____.

Attachment A: Resolution

RESOLUTION NO. 2007-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FY 2006/07 BUDGET TO ALLOCATE \$19,000 FROM THE CITY GENERAL FUND (1000) TO PARKS, RECREATION & COMMUNITY SERVICES FACILITIES AND PARK MAINTENANCE EXPENDITURE BUDGET ACCOUNTS.

WHEREAS, on June 21, 2006, the City Council adopted the budget for Fiscal Year 2006/07; and

WHEREAS, a staff report has been presented to said Council requesting a budget amendment allocating \$19,000 from the City General Fund for the purchase of new vehicle identified as Ford Truck.

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment allocating \$19,000 from the City General Fund for the purchase of Ford Truck more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 6th day of June, 2007.

Patrick Hunter, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk

Attachment: Exhibit A

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Resolution No. 2007-__

EXHIBIT A
Budget Revision

A. Fund Allocation:

Fund No.	Fund Name	Amount
1000.5500	General Fund	\$19,000

B. Budget Appropriation:

BUDGET NUMBER	BUDGETED	REVISION	NEW BUDGET
1000.7620.0000.9505	\$25,000	\$9,500	\$34,500
2400.7800.0000.9505	\$0	\$9,500	\$9,500

Approved as to form: _____

