

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk DST

DATE: November 28, 2007 (CC Meeting of 12/5/07)

SUBJECT: Consider City Council Standing and Ad Hoc Committee Appointments and Other City Council and Moorpark Redevelopment Agency Committee Assignments

BACKGROUND

The City Council's Policies Resolution includes the following language in Section 8.2: "With the approval of the majority of the members of the City Council, the Mayor shall make all appointments to Standing Committees of the City Council, including the designated alternate. The appointments shall be made at the first regularly scheduled meeting in January of each odd-numbered year and at the reorganization meeting of the City Council in each even-numbered year."

The Mayor Pro Tempore is scheduled to be appointed at the December 5, 2007, regular meeting, and this will affect the Finance, Administration, and Public Safety Standing Committee appointment (this Standing Committee consists of the Mayor and Mayor Pro Tempore, and the alternate is the prior Mayor Pro Tempore). Since the last regular meeting in December 2007 and first regular meeting in January 2008 are proposed to be canceled, staff is recommending that the Council consider appointments to the Standing Committees at this time.

The current meeting schedule and appointments for the Council Standing Committees are as follows:

Community and Economic Development Committee - 6:00 p.m., Third Wednesday of the Month
Members: Councilmembers Mikos and Parvin; Alternate: Councilmember Van Dam

Finance, Administration, and Public Safety Committee - 6:00 p.m., First Wednesday of the Month
Members: Mayor Hunter and Mayor Pro Tempore Millhouse; Alternate: Immediate Past Mayor Pro Tempore (Mikos)

**Transportation and Public Works Committee - 5:30 p.m., First Monday
of the Month**

Members: Councilmembers Millhouse and Van Dam; Alternate:
Councilmember Mikos

Attached to this report is the complete list of City Council and Moorpark Redevelopment Agency Committee Assignments for the City Council's consideration regarding appointments. Recommended updates are shown with legislative format. Any revisions made to Standing Committees and other appointments and assignments at the December 5, 2007, regular meeting will be incorporated, and the Annual Update list of committee assignments will be distributed to Council following the December 5 meeting.

The approval of the Standing Committees 2008 regular meeting schedule will be scheduled for the second regular meeting in January 2008 (and will be based on the availability of the appointed Councilmembers).

STAFF RECOMMENDATION

Determine City Council and Moorpark Redevelopment Agency committee appointments and assignments.

Attachment: Draft Annual Update of the City Council and Moorpark Redevelopment Agency Committee Assignments List

CITY COUNCIL
and
MOORPARK REDEVELOPMENT AGENCY
COMMITTEE ASSIGNMENTS

STANDING COMMITTEES

1. Community and Economic Development Committee
Members: Mikos and Parvin
Alternate: Van Dam
Staff: Community Development Director
Meeting Date: Third Wednesday of the month at 6:00 p.m.
 - A. Affordable Housing including Inclusionary Zoning
 - B. First Time Home Buyer Program
 - C. Requests to Amend the General Plan
 - D. OSCAR Element
 - E. Member of Economic Development Collaborative of Ventura County (EDCVC)
Member: Parvin
First Alternate: Mikos
Second Alternate: Hunter
 - F. Regional Defense Partnership
Member: To be determined on case-by-case basis
Alternate: To be determined on case-by-case basis
 - G. Base Retention and Closure (BRAC)

2. Finance, Administration and Public Safety Committee
Members: Mayor and Mayor Pro Tem
Alternate: Immediate Past Mayor Pro Tem
Staff: Assistant City Manager
Meeting Date: First Wednesday of the month at 6:00 p.m.
 - A. CDBG
 - B. Mobilehome Park Rent Hardship Review Panel
 - C. Legislation
 - D. Public Safety Issues

3. Transportation and Public Works Committee

Members: Millhouse and Van Dam
Alternate: Mikos
Staff: City Engineer/Public Works Director
Meeting Date: First Monday of the month at 5:30 p.m.

- A. Water and Wastewater Issues
- B. Solid Waste
- C. Truck Scales
- D. City Paratransit Review Committee
- E. VISTA Board
Member: Millhouse
Alternate: Van Dam
- F. Facilities
- G. Drainage and NPDES

AD HOC COMMITTEES

- ~~1. Cable TV
Members: Millhouse and Parvin
Staff Assignment: Assistant City Manager~~
- 21. Campus Master Plan and Building Site Design Concept for New Civic Center and City Hall
Members: Hunter and Mikos
Staff Assignment: Assistant City Manager
- 32. Centex Homes/Mansi/Rim (GPA 2004-02) Development Agreement
Members: Mikos and Parvin
Staff Assignment: City Manager
- 43. City/MUSD Facilities, Programs and Advance Planning
Members: Millhouse and Van Dam
Staff Assignment: City Manager
- 54. Development of Goals Pertaining to Reducing or Eliminating Truck Traffic on SR 118 through Moorpark
Members: Millhouse and Parvin
Staff Assignment: Assistant City Manager
- 65. Greenbelt
Members: Hunter and Mikos
Staff Assignment: Community Development Director

- | 76. Grimes Canyon Sand and Gravel Quarries Expansion Proposal
Members: Millhouse and Parvin
Staff Assignment: Community Development Director
- | 87. Hitch Ranch Property Owners (SP No. 2004-01) Development Agreement
Members: Mikos and Millhouse
Staff Assignment: City Manager
- | 98. Library
Members: Hunter and Van Dam
Staff Assignment: Parks, Recreation and Community Services Director
- | 109. Port of Hueneme/Oxnard Harbor District Boundaries
Members: Hunter and Millhouse
Staff Assignment: Community Development Director
- | ~~11. Community Opinion Poll
Members: Mikos and Parvin
Staff Assignment: Assistant City Manager~~
- | 120. John Chiu FLPN Development Agreement
Members: Millhouse and Van Dam
Staff Assignment: City Manager

OTHER ASSIGNMENTS

Moorpark City Council Appointments

1. Association of Ventura County Cities (AVCC)
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
2. Disaster Council
Chairman: Mayor
3. Channel Counties Division--League of California Cities
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate

4. Ventura County Council of Governments (VCOG)
Representative: Mayor
Alternate: Mayor Pro Tempore followed by any remaining Councilmember may be an alternate
5. CJPIA
Voting Delegate: Mayor
Alternate: Councilmembers, City Manager, Assistant City Manager, and Administrative Services Director/City Clerk
6. Ventura County Transportation Commission (VCTC) (Regular meeting is monthly on 1st Friday at 10:00 a.m.)
Appointed by City
Regular Member: Millhouse
Alternate: None
7. Ventura County Animal Regulation Commission (Regular meeting is quarterly on 2nd Thursday of month at 9:00 a.m.)
Member: Hunter
Alternate: Any remaining Councilmember may be an alternate
8. Santa Monica Mountains Conservancy (Regular meeting is monthly on 4th Monday at 7:30 p.m.)
Member: Mikos
Alternate: Millhouse
9. Ventura Cities Mortgage Financing Authority
Representative: Hunter
Alternate: Any remaining Councilmember may be an alternate, Finance Director, and Nancy Burns, Senior Management Analyst
10. Youth Sports Liaison
Representative: Van Dam
11. Community Park Joint Development Coordinating Committee (Shadyridge Buffer Zone)
Members: Hunter and Van Dam
Staff Assignment: Parks, Recreation and Community Services Director

Other Agency Appointments

1. City Selection Committee
Chair: Mayor

2. Southern California Regional Rail Authority, Board of Directors,
Vice-Chairman (elected Jan. 26, 2007 to Jan. 2009)
(Appointed by Ventura County Transportation Commission)
Representative: Millhouse
Term: Ongoing
3. Ventura Local Agency Formation Commission (LAFCO)
(Appointed by City Selection Committee)
Alternate: Parvin
Term: January 1, 2005, to January 1, 2008 (Update following City Selection
Committee Meeting in December 2007)

League of California Cities Committee Assignments

1. LCC Channel Counties Division
President: Parvin
Term: One Year (September 2008)
2. LCC Transportation, Communication & Public Works Policy Committee
Appointment: Millhouse
Term: Ends at the September 2008 Annual Conference