

MINUTES OF THE MEETINGS OF THE MOORPARK CITY COUNCIL AND  
SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY  
OF THE CITY OF MOORPARK ("SUCCESSOR AGENCY")

Moorpark, California

February 3, 2016

A Regular Meeting of the City Council of the City of Moorpark and the Successor Agency was held on February 3, 2016, in the Council Chambers of said City located at 799 Moorpark Avenue, Moorpark, California. All items listed are heard and acted upon by the City Council unless otherwise noted.

1. CALL TO ORDER:

Mayor Parvin called the meeting to order at 7:32 p.m.

2. PLEDGE OF ALLEGIANCE:

Administrative Services Manager, Brian Chong led the Pledge of Allegiance.

3. ROLL CALL:

Present: Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin.

Staff Present: Steven Kueny, City Manager; Deborah Traffenstedt, Assistant City Manager; Ron Ahlers, Finance Director; David Bobardt, Community Development Director; Jeremy Laurentowski, Parks and Recreation Director; Shaun Kroes, Program Manager; Captain Wade, Sheriff's Department; and Maureen Benson, City Clerk.

4. PROCLAMATIONS AND COMMENDATIONS:

A. Proclamation Advocating the Earned Income Tax Credit and the Volunteer Income Tax Assistance Program to Qualified Families and Individuals.

Mayor Parvin presented Alfred Konuwa from the State Board of Equalization with a proclamation advocating the Earned Income Tax Credit and the Volunteer Income Tax Assistance Program to qualified families and individuals.

B. Introduction of New City Employee, Patrick Young, Recreation Supervisor in the Parks, Recreation, and Community Services Department.

Mayor Parvin introduced new City employee, Patrick Young, Recreation Supervisor in the Parks, Recreation, and Community Services Department.

5. PUBLIC COMMENT:

Tania De Haz, owner of Tania's Agency at 530 Moorpark Avenue, Suite 240, announced her business is now licensed to offer Department of Motor Vehicle (DMV) services other than issuing drivers' licenses.

6. REORDERING OF, AND ADDITIONS TO, THE AGENDA:

None.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS, AND REPORTS ON MEETINGS/CONFERENCES ATTENDED BY COUNCILMEMBERS AND MAYOR:

Councilmember Mikos reported on having attended the January 21 Board meeting of the Economic Development Collaborative of Ventura County (EDCVC) where Mayor Parvin and Councilmember Pollock were in attendance. A report on funding for agricultural food processing and ways to increase the income of the farmworkers was unveiled.

Councilmember Mikos reported on having attended with Councilmember Pollock, the Fran Pavley Advisory Committee meeting at Channel Islands Community College's Thousand Oaks campus on January 22 where a discussion focused on emergency response readiness in the County in regard to El Nino.

Councilmember Mikos reported on January 23 she participated in a caucus of women city councilmembers from Ventura County at the Pierpont Inn where the guest speaker was California Attorney General, Kamala Harris who is running for Senator Barbara Boxer's seat in the next election.

Councilmember Mikos reported she attended the Ventura County Transportation Commission (VCTC) unmet transit needs workshop led by Program Manager, Shaun Kroes, which was held at City Hall.

Councilmember Millhouse announced this Friday, February 5, a meeting of VCTC will be held in Camarillo where the Executive Director of the Southern California Association of Governments will be speaking about the regional transportation plan and sustainable communities.

Councilmember Millhouse reported he had attended the Moorpark Chamber of Commerce Installation and Awards dinner at the Moorpark Country Club on January 30.

Councilmember Millhouse announced he will be attending the opening night of "Oliver" at the High Street Arts Center.

Councilmember Van Dam announced February 6 is Moorpark Groundhog Day where a 5K run will raise funds to support the Moorpark High School cross-country teams.

Mayor Parvin announced the City is looking for moderate income buyers to purchase affordable units in the K. Hovnanian Homes Brighton development through the First-Time Homebuyer Affordable Housing program. Informational workshops are available and to contact City Hall for more information.

Mayor Parvin announced teens can test their baking and decorating skills at the Valentine Cupcake Challenge on February 6 at Arroyo Vista Recreation Center.

Mayor Parvin announced the Library is pleased to present 3D Printing workshops throughout the month of February for ages 8 and up. Call 517-6300 for more information.

Mayor Parvin congratulated Councilmember Mikos on her tenure as the Chair of the Economic Collaborative of Ventura County last year and stated how proud the City is of her contributions. The Mayor attended the meeting of the EDCVC with Councilmember Pollock to present Councilmember Mikos with a proclamation from the City Council.

Mayor Parvin recognized the Moorpark Chamber of Commerce for their wonderful installation/awards event on January 30.

Mayor Parvin reported she had attended a Government Relations meeting at the Chamber of Commerce on February 3.

8. PUBLIC HEARINGS:

None.

9. PRESENTATION/ACTION/DISCUSSION:

- A. Consider Providing Comments on Possible Unmet Transit Needs to the Ventura County Transportation Commission and Receive Report on Unmet Transit Needs Findings and Goals. Provide comments and direct staff to forward them to VCTC, prior to the end of the public comment period.

Mr. Kroes gave the staff report.

There were no speakers.

A discussion followed among the Councilmembers and staff regarding the need for more connecting bike routes in Ventura County that have actual

striped lanes; better bus timing in the mornings to connect with Metrolink trains; rescheduling to allow a morning train to Santa Barbara and an evening train back to Moorpark; and recommended light rail along State Highway 101.

CONSENSUS: It was the unanimous consensus of the Council to receive and file the report.

- B. Consider Meeting Time for Regular City Council Meetings. Staff Recommendation: Direct staff as deemed appropriate.

Ms. Benson gave the staff report.

There were no speakers.

A discussion followed among the Councilmembers and staff regarding either an earlier start time of 6:30 p.m. for Council meetings or a hard start time of 7:00 p.m.; impacts to start times for committee and special meetings; and what would benefit the Moorpark residents who wish to participate in meetings.

Councilmember Mikos requested a correction to the agenda report on stamped page 16 where the Councilmembers' names who serve on committees had been reversed.

Councilmember Mikos stated she would be voting against changing the start time to 6:30 p.m. as it would create a hardship for her to have to rearrange her work schedule.

MOTION: Councilmember Van Dam moved and Councilmember Millhouse seconded a motion to direct staff to return on May 4, 2016, with an amendment to the Rules of Procedure resolution to change the start time for regular City Council meetings to 6:30 p.m. The motion carried by voice vote 3-2, Councilmember Mikos and Mayor Parvin dissenting.

- C. Consider Status Report on Mission Statement, Priorities, Goals and Objectives for Fiscal Year 2015/2016 and Fiscal Year 2016/2017. Staff Recommendation: Direct staff as deemed appropriate.

Mr. Kueny gave the staff report.

There were no speakers.

A discussion followed among the Councilmember and staff which focused on: 1) Updates on the Princeton Avenue and Los Angeles Avenue widening projects; Spending Plan in development for using MRA Tax

Allocation Bonds for the High Street streetscape and other improvements in the downtown area; Second access to south Metrolink parking lot, Pavement Management System and improvement costs; ADA pedestrian access at the Community Center; Additional parking for the Human Services Center at the Police Services Center; Plans for an emergency response exercise; Arroyo Simi improvements related to FIRM update and El Nino conditions; Sound wall on south side of Los Angeles Avenue between Buttercreek Road and Maureen Lane; General Plan update; Commercial Demand Study; and the Drought Conversion Plan taking precedence over centralized irrigation for City facilities, parkway tree maintenance policy, and Water Conservation Policy and Implementation Plan; 2) Future evaluation of additional permanent or contract staff to assist in meeting more goals and objectives; and 3) Funding potential for the Arts Festival from Art in Public Places Fund.

MOTION: Mayor Parvin moved and Councilmember Van Dam seconded a motion to receive and file the report. The motion carried by unanimous voice vote.

10. CONSENT CALENDAR: (ROLL CALL VOTE REQUIRED)

MOTION: Councilmember Pollock moved and Councilmember Van Dam seconded a motion to approve the Consent

- A. Consider Minutes of Regular City Council/Successor Agency Meeting of January 20, 2016. Staff Recommendation: Approve the minutes.
- B. Consider Warrant Register for Fiscal Year 2015/16 – February 3, 2016. Staff Recommendation: Approve the warrant register.
- C. Consider Resolution Authorizing Submittal of a Grant Renewal Application to the Ventura County Area Agency on Aging (VCAAA) for Older Americans Act Title III-C Contract Grant Funds for the Senior Nutrition Program, and Authorizing City Manager to Sign All Related Agreements. Staff Recommendation: Adopt Resolution No. 2016-3474.
- D. Consider Agreement with Phoenix Civil Engineering, Inc., for Design of the Metrolink Station North Parking Lot Expansion Design, and Resolution Amending the Fiscal Year 2015/16 Budget. Staff Recommendation: 1) Award Professional Services Agreement to Phoenix Civil Engineering, Inc., and authorize the City Manager to execute the Agreement in the amount of \$59,902.00 with \$8,778.00 for optional design work on the Pacific Pride parcel, plus a contingency of \$5,990.00 for a total not to exceed amount of \$65,892.00, subject to final language approval by the City Manager and City Attorney; and 2) Adopt Resolution No. 2016-3475, amending the FY 2015/16 Budget to appropriate \$60,000.00 from Traffic Systems

Management Fund (2001) for design costs for the subject project. ROLL CALL VOTE REQUIRED

- E. Consider Purchase of First Time Home Buyer Units from K. Hovnanian at 6575, 6566, 6530 & 6518 Rangewood Court; Authorize the City Manager to Resell the Subject Properties; and Resolution Amending Fiscal Year 2015/16 Budget to Fund Transactions. Staff Recommendation: 1.) Authorize purchase of properties at 6575, 6566, 6530 and 6518 Rangewood Court and authorize the City Manager to sign all documents relevant to the purchase transaction and subsequent resale transactions for the properties; 2.) Authorize City Clerk to accept Grant Deeds for the properties; and 3.) Adopt Resolution No. 2016-3476, amending the Fiscal Year 2015-16 Budget to purchase the properties. ROLL CALL VOTE REQUIRED
- F. Consider Adopting Contract Instructor Policy. Staff Recommendation: Approve the Contract Instructor Policy and direct that the Policy be incorporated as part of the next City Council Policies update.

11. ORDINANCES: (ROLL CALL VOTE REQUIRED)

- A. Consider Ordinance No 437, An Ordinance of the City of Moorpark, California, Approving Zoning Ordinance Amendment No. 2015-02, An Amendment to Sections 17.20.050 (Permitted Uses in Open Space, Agricultural, Residential, and Special Purpose Zones) and 17.20.060 (Permitted Uses in Commercial and Industrial Zones) of Chapter 17.20 (Uses by Zone) of Title 17 (Zoning) of the Moorpark Municipal Code to Regulate Mobile Delivery of Marijuana and Medical Marijuana in All Zones and Determination That This Action Is Not a Project Approval Subject to the California Environmental Quality Act. Staff Recommendation: Waive full reading, declare Ordinance No. 437 read for the second time, and adopted as read. ROLL CALL VOTE REQUIRED

Ms. Benson read the title of Ordinance No. 437.

MOTION: Councilmember Van Dam moved and Councilmember Pollock seconded a motion to waive full reading, declare Ordinance No. 437 read for the second time, and adopted as read. The motion carried by unanimous roll call vote.

12. CLOSED SESSION:

None was held.

13. ADJOURNMENT:

MOTION: Mayor Parvin moved and Councilmember Pollock seconded a motion to adjourn. The motion carried by unanimous voice vote. The time was 9:04 p.m.

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Janice S. Parvin, Mayor

ATTEST:

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Maureen Benson, City Clerk