

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Jeremy Laurentowski, Parks and Recreation Director *JL*

**PREPARED BY:** Angel Sierra, Active Adult Center Supervisor *AS*

**DATE:** May 24, 2016 (CC Meeting of 6/1/16)

**SUBJECT:** Consider Resolution Approving the Renewal of a Grant Contract Agreement with the Ventura County Area Agency on Aging (VCAAA) Older American Act Title III-C Funding for the Operation of the Senior Nutrition Program

**SUMMARY**

The Moorpark Active Adult Center (AAC), through funding from the Ventura County Area Agency on Aging (VCAAA), has offered a Senior Nutrition Program (SNP) for seniors in the Moorpark community for many years. The program offers a noon-time hot meal to seniors over the age of 60 for a nominal suggested donation. The program includes a congregate meal site and meals delivered to homebound seniors.

Beginning on July 1, 2012, the AAC entered into a contract with the VCAAA to offer this much needed program to the Moorpark community, which was renewable for four years. Over the last four-year contract term, the center has served over 17,000 meals to homebound seniors and over 12,000 meals in our congregate meal program. It has received \$97,348 in grant funds from the VCAAA over the last four-year contract term.

On February 3, 2016, the City Council approved the submittal of an application to renew the Senior Nutrition Program Grant of Older American Act Title III-C grant funds available through the VCAAA. On March 9, 2016, the City of Moorpark Received confirmation that that it had been awarded a renewal grant in the amount of \$21,282 for the operation of the Senior Nutrition Program for FY 2016/17. FY 2016/17 will be the first year of a renewable contract which can be renewed through FY 2019/20.

## **DISCUSSION**

The City Council is being asked to adopt a Resolution (Attachment A) approving the renewal of a grant contract agreement for FY 2016/17, renewable through FY 2019/20, with the VCAAA for Older American Act Title III-C monies and authorize the City Manager to serve as signatory for the City Council on all matters related to the administration of this grant, with the total amount to be approved not to exceed \$120,000 over the four-year term. The \$120,000 limit shall include the projected annual grant amount of \$21,282 for the next four-year cycle, and any additional one-time-only grant funds. The City has received such one-time-only grant awards in the past. The grant funds awarded to the City of Moorpark are for SNP meal site operations, which includes congregate and home delivered meals. Congregate and home delivered meals are cooked onsite, Monday through Friday, excluding holidays. Congregate meals are served at noon and home delivered meal service is provided between 11:00 a.m. and noon.

Since FY 2012/13, the City has received senior nutrition grant funds from the VCAAA to provide congregate and home delivered meals at the Active Adult Center. The funds and respective program expenditures have been included in subsequent approved City budgets. As part of the grant agreement, the AAC offers clients the opportunity to contribute towards the program, but does not deny service to anyone because of their inability to make a contribution. Due to the option made available to clients, the AAC has collected over \$14,800 in donations since the start of this grant cycle starting in FY 2012/13.

The grant funds, along with the meal donations, typically cover the program's direct costs, including part-time Senior Nutrition Coordinator salary, supplies, and mileage for volunteer drivers. The City Council is being asked to approve the renewal of a contract agreement for the operation of the Senior Nutrition Program for FY 2016/17 in the amount of \$21,282 and authorize the City Manager to sign all related Ventura County Area Agency on Aging Agreements for Older American Act Title III-C Grant Funds through FY 2019/20 for a total amount not to exceed \$120,000.00 over the four-year term.

## **FISCAL IMPACT**

There will be zero net impact to the General Fund (1000) as funding is included in the draft budget of FY 2016/17.

## **STAFF RECOMMENDATION**

1. Adopt Resolution No. 2016-\_\_\_\_\_ approving a grant contract agreement with the Ventura County Area Agency on Aging for Older American Act Title III-C Funding for the Operation of the Senior Nutrition Program.

2. Authorize the City Manager to sign all related Ventura County Area Agency on Aging Agreements for Older American Act Title III-C Grant Funds through FY 2019/20 for a total amount not to exceed \$120,000.00 over the four-year term.

Attachment: Resolution No. 2016-\_\_\_\_\_

RESOLUTION NO. 2016-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING A GRANT RENEWAL AGREEMENT WITH THE VENTURA COUNTY AREA AGENCY ON AGING (VCAAA) FOR THE SENIOR NUTRITION PROGRAM AT THE MOORPARK ACTIVE ADULT CENTER FROM FY 2016/17 THROUGH FY 2019/20.

WHEREAS, the City Council is dedicated to the support of beneficial programs for older Americans in the City of Moorpark; and

WHEREAS, meeting the nutrition needs of older Americans is a significant means of maintaining health and wellness in our older population; and

WHEREAS, funds for the Senior Nutrition Program at the Active Adult Center are available in the form of a grant through Ventura County Area Agency on Aging.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and authorizes the renewal of a contract agreement with the Ventura County Area Agency on Aging to secure funds for the Senior Nutrition Program.

SECTION 2. The City Council also hereby authorizes the City Manager to serve as signatory for the City Council on all matters related to the administration of this grant through FY 2019/20 for a total amount not to exceed \$120,000.00 over the four-year term.

SECTION 3. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15<sup>th</sup> day of June, 2016.

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Janice Parvin, Mayor

ATTEST:

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Maureen Benson, City Clerk