

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Steven Kueny, City Manager 

**DATE:** June 6, 2016 (City Council Meeting of June 15, 2016)

**SUBJECT:** Consider Resolution Adopting the Operating and Capital Improvement Budget for the City of Moorpark for the Fiscal Year 2016/2017.

**SUMMARY**

On May 13, 2016, the City Manager presented to the City Council the recommended Operating and Capital Improvement Budget for Fiscal Year (FY) 2016/2017. The Council held a public meeting to discuss the budget on May 25, 2016. Based on this meeting, Council directed staff to make several changes to the recommended budget and to present the budget for formal approval on June 15, 2016. After further analysis of the May 25 action and current information, staff has included other adjustments for Council consideration and action. The General Fund is balanced using the FY 2015/16 prior year surplus.

**DISCUSSION**

On May 13, 2015, the City Manager presented to City Council the Operating and Capital Improvement Budget for the City of Moorpark. The proposed Budget as submitted to the City Council had a projected General Fund deficit of \$333,210. As discussed below, the recommendations for balancing the FY 2016/17 General Fund (GF) budget include use of the FY 2015/16 GF projected surplus of \$427,300.

Changes to the proposed budget are as follows. Add \$20,000 for part-time employee costs in the Administrative Services Department. Increase of \$10,000 to fund approximately 120 hours of overtime services for truck route enforcement. Increase of \$10,000 for vehicle charges and mileage costs for a pickup truck for a second sheriff cadet. The truck will also be used to assist in commercial vehicle enforcement. Reduce by \$45,000 for security camera replacement at the Police Services Center. The City will purchase the cameras in FY 2015/16. Reduce by \$150,000 the AVRC kitchen remodel. The remodel is scheduled to occur in FY 2017/18. In addition, staff included

modifications to personnel costs, to account for potential salary and benefit changes in the event such are negotiated. The revised General Fund deficit is \$259,637 which is completely funded by the FY 2015/16 surplus.

If the City Council concurs with the changes to the City Manager's recommended budget as noted in this staff report, staff recommends that the City Council adopt the attached resolution. The final budget document with the referenced changes will be provided to the City Council under separate cover as well as made available to the public on the City's website, at City Hall and the Moorpark Library by early July 2016.

**Successor Agency to the Redevelopment Agency of the City of Moorpark**

The budget approval is being performed for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on February 16, 2016 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. As previously explained, the annual budget may be modified should the ROPS for the second half of the fiscal year include substantial departures from the approved first-half ROPS.

**STAFF RECOMMENDATION** (ROLL CALL VOTE REQUIRED)

Adopt Resolution No. 2016-\_\_\_\_\_.

Attachment: Resolution No. 2016-\_\_\_\_\_.

RESOLUTION NO. 2016-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MOORPARK FOR THE FISCAL YEAR 2016/2017

WHEREAS, on May 13, 2016 the City Manager's Recommended Budget for Fiscal Year 2015/2016 was submitted to the City Council for its review and consideration; and

WHEREAS, the City Council has provided the opportunity for public comment at a public meeting held on May 25, 2016, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvement Budget for Fiscal Year 2016/2017 (beginning July 1, 2016) for the City of Moorpark containing operating and capital expenditures and anticipated revenues as identified in Exhibit "A" to this resolution attached hereto and incorporated herein, shall be adopted as the City of Moorpark's Operating and Capital Improvement Budget for Fiscal Year 2016/2017.

SECTION 2. The City Manager is authorized to amend the capital improvement budget for Fiscal Year 2016/2017 at the conclusion of Fiscal Year 2015/2016 when a final accounting of project costs during the Fiscal Year 2015/2016 is complete and continuing appropriations are determined as long as the total project appropriation authorized by the City Council is not exceeded.

SECTION 3. The City Manager is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, as long as the total department appropriation and fund appropriation authorized by the City Council is not exceeded.

SECTION 4. Except as otherwise provided in this resolution, amendments to the appropriations in Fiscal Year 2016/2017 Operating and Capital Improvement Budget shall require Council action by resolution.

SECTION 5. The City Manager is authorized to make such emergency appropriations as may be necessary to address emergency needs of the City, provided that the appropriation is presented to the City Council at its next regular meeting for ratification.

SECTION 6. The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on February 16, 2016 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. The Successor Agency understands that the annual budget may be modified should the ROPS be amended.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15<sup>th</sup> day of June, 2016.

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Janice S. Parvin, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Benson, City Clerk

Attachment: Exhibit "A"

Exhibit A

Operating and Capital Improvement Budget

For the City of Moorpark

Fiscal Year 2016/2017

Provided Separately