

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Sean Corrigan, City Engineer/Public Works Director
Prepared by: Shaun Kroes, Program Manager



DATE: June 3, 2016 (CC Meeting of 06/15/16)

**SUBJECT: Consider Resolution Authorizing the City's Fiscal Year 2016/17
Transportation Development Act Claim for Bicycle and/or Pedestrian
Article 3 Purposes**

BACKGROUND

On March 31, 2016, the City applied for \$100,000 in Transportation Development Act (TDA) Article 3 Bicycle/Pedestrian Project Funds. The funding will be used to add 1,500 feet of sidewalk on the south side of Arroyo Drive, between the west side of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far west end of Villa del Arroyo. The funding will also be used to add an additional 500 feet of sidewalk on the south side of Arroyo Drive, from the east end of Villa del Arroyo to the Moorpark/Simi Valley city limit line. The City is currently in the process of completing its study of options available for establishing bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, north of the 118 freeway. Sidewalks placed in front of Villa del Arroyo will be a part of the complete project.

DISCUSSION

Pursuant to California PUC Section 99233.3, a portion of the available TDA Local Transportation Funds each year must be used for planning, maintaining, and constructing facilities for the exclusive use of pedestrians and bicyclists. In FY 2016/17, the Ventura County Transportation Commission (VCTC) expects approximately \$718,000 to be available on a competitive basis to the cities and County for local bicycle or pedestrian projects. Applicants are strongly encouraged to provide a 50/50 match with local and/or other grant funds to augment the Article 3 funds being requested. The City applied for \$100,000 for the Villa del Arroyo sidewalk project with a local match of \$100,000 from Traffic Systems Management Fund (2001). The applications were reviewed by the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory

Council (CTAC/SSTAC) on April 12, 2016. A total of \$465,000 in funding requests from Ventura County agencies was received by CTAC. The CTAC/SSTAC approved all of the applications on May 10, 2016, since there is sufficient funding for all the projects. The remaining balance of \$253,000 will be carried forward and incorporated into the FY 2017/18 fund. VCTC approved Moorpark's funding at its meeting on June 3, 2016.

FISCAL IMPACT

The City is expected to receive \$100,000 in TDA Article 3 funding in FY 2016/17. The Draft FY 2016/17 Budget currently does not include the FY 2016/17 TDA Article 3 grant. A separate Budget Amendment will be performed in FY 2016/17 to reflect the additional revenue and expenditures for Capital Improvement Program Project 8095, "Arroyo Drive Bike Lane and Sidewalk," which currently incorporates the \$100,000 TDA Article 3 grant from FY 2015/16.

STAFF RECOMMENDATION

Adopt Resolution No. 2016 - _____.

Attachment

- 1: Resolution 2016 - _____
- 2: TDA Article 3 Application

RESOLUTION NO. 2016 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE VENTURA COUNTY TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS FOR BICYCLE AND/OR PEDESTRIAN ARTICLE 3 PURPOSES FOR FISCAL YEAR 2016-2017

WHEREAS, the State Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) for use by eligible claimants for various transportation purposes; and

WHEREAS, the TDA was specifically amended in 1973 to include funding under PUC Section 99234 for planning of and/or projects for the exclusive use by bicyclists and/or pedestrians; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF shall file its claim with the Ventura County Transportation Commission (VCTC).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager and or his designee is authorized to execute and file an appropriate claim pursuant to the applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the VCTC for an allocation of LTF Article 3 funds in FY 2015/16.

SECTION 2. That the City's authorized claim includes \$100,000 under TDA Article 3 for local bicyclist and/or pedestrian project expenditures.

SECTION 3. That the City Clerk is directed to transmit a copy of this resolution to VCTC.

SECTION 4. That the City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15th day of June, 2016.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

**VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN AND BICYCLE PROGRAM**

**FISCAL YEAR 2016/17
PROJECT APPLICATION**

I. Project Name and Funding Request

a. Applicant Agency:	City of Moorpark
b. Funds Requested:	\$100,000.00
c. Project Title:	Arroyo Drive Sidewalk Installation – Phase II
d. Project Summary (100 words):	The City of Moorpark (Moorpark) is requesting \$100,000 in TDA Article 3 funds to add approximately 1,500 feet of sidewalk on the south side of Arroyo Drive, between the west end of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far west end of Villa del Arroyo. An additional 500 feet of sidewalk is proposed, connecting Phase I's sidewalk to the Moorpark/Simi Valley city limit line. This is the second phase of a project intended to add bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, as well as to the Simi Valley city limit line, which is located approximately one-half mile further east of Villa del Arroyo.
e. Project Type (select one):	<input type="checkbox"/> Comprehensive Pedestrian/Bicycle Plan <input type="checkbox"/> Bicycle Safety Education <input checked="" type="checkbox"/> Capital: Pedestrian and/or Bicycle facility <input type="checkbox"/> Capital: Bicycle facility only

III. Clear and Complete Proposal

Please complete section III.a. for all project types:

- a. Describe the project elements. For capital projects indicate location, length, scope, size or extent.

Moorpark is requesting \$100,000 in TDA Article 3 funds to add 1,500 feet of sidewalk on the south side of Arroyo Drive, between the west end of the Villa del Arroyo Mobile Home Park (Villa del Arroyo) front entrance and the far west end of Villa del Arroyo (aerial map and street level exhibits attached). An additional 500 feet of sidewalk is proposed connecting Phase I's sidewalk to the Moorpark/Simi Valley city limit line. This is the second phase of a project intended to add bicycle and pedestrian connectivity from Villa del Arroyo to Collins Drive, north of the 118 freeway (which would be north of the freeway bridge) and to the Simi Valley city limit line, which is located approximately one-half mile east of Villa del Arroyo.

Moorpark's consultant (Stantec) has completed work on Moorpark's Feasibility Study to identify options for establishing the complete project as identified above. The Feasibility Study was funded with TDA Article 3 funds and includes a proposed sidewalk in front of Villa del Arroyo as well as continuing west to Collins Drive and east to the Moorpark/Simi Valley city limit line.

The Ventura Countywide Bicycle Master Plan includes the goal of establishing a Class II bikeway (defined as a "bike lane" marked by a striped and stenciled lane for one-way travel on a street or highway) between Collins Drive and Villa del Arroyo. This is a distance of approximately one mile.

Moorpark will contribute a match of 50.00% in the amount of \$100,000 in local Traffic Systems Management (TSM) Fund.

Please complete section III.b. for Comprehensive Plan projects only:

b. Check one: New Plan

Update to existing plan

Date of previous plan:

c. Funding and Local Cash Match

Enter total project cost, totaling funds from all sources, here: \$200,000.00

Funds requested:	\$100,000.00
Local match provided:	\$100,000.00
Local match percentage:	50.00%

To calculate local match percentage, divide Local match by Funds Requested e.g.:

$$\frac{\text{Local match provided}}{\text{Funds requested}} = \text{percentage match}$$

*When a local match is provided by the applicant, the local match % must be used at each dollar is spent on the project.

d. Please provide the total Class I pathway miles in your jurisdiction: 0.8

IV. Meets Evaluation Objectives

a. *Please complete section - SAFETY*

- How will the proposed project affect safety at existing facilities or improve safety by building new facilities? When describing the project conditions, include any accident statistics and describe how the project will correct or improve the situation.
- How will the project be maintained?

Bicycle and pedestrian improvements between Collins Drive, Villa del Arroyo, and the Simi Valley city limit line would improve safety. Currently, no sidewalks or bike lanes exist between the Simi Valley city limit line and Collins Drive (west of Villa del Arroyo). This means that residents at Villa Del Arroyo have no dedicated pathway in or out of their facility unless they are driving, riding their bike in traffic, or walking along the curb of the road. The sidewalk is the first step in remedying these concerns. After completion of the second phase, additional phases will include extending the sidewalk to Collins Drive, adding pedestrian crossings to the rail line that crosses Arroyo Drive, and adding a pedestrian crossing along Arroyo Drive to the existing sidewalk located at the Caltrans Park and Ride Lot located at the northeast corner of Arroyo Drive and Collins Drive. Further work will also continue in potential adjustments to Collins Drive and Arroyo Drive in order to establish Class II bike lanes from Collins Drive to the Moorpark/Simi Valley city limit line.

Once completed, the sidewalk will be included in Moorpark's inventory of City sidewalks and will be monitored on an annual basis and repaired by Moorpark when necessary.

b. *Please complete section – TRAFFIC GENERATORS*

- Please describe how the project connects to transit stops, train stations, schools, senior centers, work sites and other major traffic generators.
- Please describe how the project encourages multi-modal transit use.
- How will project benefit transit-dependent areas?

This is the second phase of an extended effort to create pedestrian connectivity for Villa del Arroyo residents to Moorpark and Simi Valley. Villa del Arroyo has approximately 240 homes. Establishing an ADA accessibility sidewalk in front of Villa del Arroyo would enable Simi Valley Transit to establish a bus stop in front of Villa del Arroyo. Moorpark City Transit currently services Villa del Arroyo by traveling directly inside the community (Simi Valley Transit has been unable to obtain permission to do so as well).

Once all phases are completed, Villa del Arroyo residents will be able to bike, walk, or take public transit into Moorpark and Simi Valley. This project will also allow non-Villa del Arroyo residents to travel to friends and relatives in the community without the need for cars.

c. *Please complete section – PROJECT READINESS*

- When will the project be implemented?
- Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.
- Can the project be partially funded or divided into phases? If yes, describe the different parts or how the project could be phased, and the cost associated with each phase:

This project will commence upon receipt of the TDA Article 3 funds in FY 2016/17.

A status of previous TDA Article 3 awards is listed below:

Project	Funding Amount	FY	Status
Pedestrian Count Down Timers	\$30,000 (no match)	09/10	Completed.
AVRC Bikeway	\$66,000 (50% match)	10/11 11/12	Currently in design. This project has been included into a much larger project to establish additional pedestrian and bicycle accessibility throughout the entire park area. The total project, once completed, is expected to cost nearly \$3.3 million.
Civic Center Bus Stop	\$100,000 (50% match)	12/13	Currently in design. This project has been expanded to include complete ADA accessibility throughout the Civic Center campus area. Total improvements are expected to cost nearly \$750,000.00
Arroyo Drive Feasibility Study	\$30,000 (no match)	13/14	Completed. Consultant developed complete connectivity concept.
Arroyo Drive Sidewalk Installation, Phase I	\$100,000 (50% match)	15/16	Conceptual design completed as part of 13/14 grant. Seeking additional funding to complete project.

Moorpark recognizes that it has a few prior year grants still pending completion; however, staff has been communicating with staff at VCTC about the delayed projects. Moorpark is working on completing the prior year projects. Also, Moorpark did not apply for TDA Article 3 funding in FY 2014/15 in order to devote more staff time towards already funded projects.

Moorpark's FY 2016/17 application for \$100,000 (for a \$200,000) project is part of a multi-phase project to establish completed connectivity. Other phases that will need to be completed include:

- Extending eastbound sidewalk to Simi Valley city limit line. (FY 16/17 grant request).
- Extending westbound sidewalk from Villa del Arroyo entrance to west end of community (FY 2016/17 grant request).
- Pedestrian/bike crossing at the rail crossing.
- Extending sidewalk east to Collins Drive.
- Establish pedestrian crossing connecting Arroyo Drive south side

sidewalk to Caltrans Park and Ride Lot.

- Adding bike lanes and/or bike paths from Collins Drive to Simi Valley city limit.

d. *Please complete section – MISSING LINK AND CONNECTIVITY*

- Describe if other agencies are involved in the project and their role.
- Does the project connect with facilities within a city, or with another area and/or regional facilities?
- Please describe if or how the project fills in a “missing link” identified in the Countywide Bicycle Plan?

Moorpark’s Bicycle Master Plan proposes a Class II bikeway between Collins Drive and the Simi Valley city limit line. This proposed project begins the second phase of accomplishing that goal. Completion of the entire project will establish a pedestrian and bicyclist connection with the City of Simi Valley. The project will also connect Villa del Arroyo to the rest of Moorpark. One close facility to Villa del Arroyo is Moorpark College. The completed sidewalk/bicycle path would establish a direct link to the campus area.

e. *Please complete section – SPECIAL CONSIDERATIONS*

- Please specify if a local match is being provided.
- Please describe how the project improves accessibility to the area.
- Please describe if there are special environmental advantages to the project.
- Please describe the degree of public support for the project.

The City will contribute 50.00% (\$100,000) of its own funds towards the installation of sidewalk, for a total project funding amount of \$200,000.

The proposed sidewalk (in combination with last year’s previously approved sidewalk expansion) is the first step in providing improved bicycle and pedestrian accessibility for not only the Villa del Arroyo community, but the City overall. The northeast section of Moorpark also has a greater benefit as it would eventually have a safer connection to the City of Simi Valley. Moorpark also plans on improving connectivity of the northeast section of Moorpark to the rest of the City with its planned improvements to Princeton Avenue (including widening Princeton Avenue and constructing bicycle lanes and sidewalks).

The sidewalk will aid Moorpark as it continues its efforts to make the city a pedestrian friendly town. The safer that pedestrians feel, the more inclined they will be to continue to walk and bike to their destinations rather than drive, which in turn reduces pollution and improves the quality of life in Moorpark.

Other pedestrian friendly projects that Moorpark has recently completed include the Lassen Avenue Walkway/Bikeway, which connects the Moorpark downtown area to local shopping centers. The City's FY 2009/10 project of countdown pedestrian signals also improves pedestrian safety. The City's FY 2010/11 and FY 2011/12 project will add a new sidewalk and bike lane that will connect the City's Arroyo Vista Recreation Center and the Moorpark High School to residential neighborhoods across the Arroyo Simi. The City's FY 2012/13 project will add sidewalks, ADA ramps, bike racks, a bus turnout, and bus stop shelter at the Moorpark Civic Center.

f. Project is consistent with local or regional plans (add lines, if necessary):

Type of Plan:	Name of Plan, page (if applicable)
i. County of City facilities plan	
ii. Circulation element of general plan	
iii. <i>Ventura County Comprehensive Bicycle Plan</i>	Section 9 of the report, Figure 2.
iv. Other bicycle, pedestrian, complete streets, or similar plan(s):	
v.	
vi.	

VIII.	Project Contact Information <i>Please complete section VIII. for all project types:</i>	
	Primary Contact Name and Title:	Shaun Kroes Program Manager
	Applicant agency and address:	City of Moorpark 799 Moorpark Avenue Moorpark, CA 93021
	Telephone:	805-517-6257
	e-mail address:	skroes@moorparkca.gov

GRANT REPORTING REQUIREMENTS:

Successful applicants will be required to submit the following forms and information:

- VCTC Article 3 Claim Form
- VCTC Article 3 Financial Reporting Form
- Standard Assurances Form for Bicycle and Pedestrian Claims
- Authorizing Resolution of Allocated Article 3 Funds for Bicycle and Pedestrian Purposes
(A sample resolution is attached)

VCTC staff will contact selected applicants with a deadline date to submit these forms.

For each fiscal year of the Transportation Development Act (TDA) Program, VCTC funding requirements state that project sponsors must submit a fiscal and compliance audit within 180 days after the close of the fiscal year for each ongoing project, in accordance with Public Utilities Code Section 99245. Therefore, please ensure that your financial staff reports your Article 3 claim as part of VCTC's annual compliance audit.

**STANDARD ASSURANCES
FOR BICYCLE AND PEDESTRIAN CLAIMANTS**

Claimant City of Moorpark

Fiscal Year: 2015/16

CLAIMANT ASSURANCE: (Initial below)

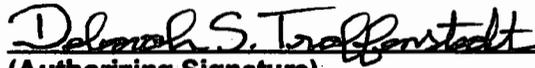
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90-DAY ANNUAL REPORT

Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to VCTC and to the State Controller, pursuant to PUC 99245, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).

The undersigned hereby certifies that the above statement is true and correct.



(Authorizing Signature)

Deborah S. Traffenstedt, Assistant City Manager

(Print Name & Title)

(Note: The resolution does NOT need to accompany the claim; it can be sent later. However, it must be submitted before any Article 3 funds can be allocated)

**TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES CLAIMS
FINANCIAL REPORTING FORM**

Claimant: City of Moorpark

Date: 3/31/2016

TDA ARTICLE 3 REVENUES & EXPENSES OF CLAIMANT

		FY 15/16 Estimated	FY 16/17 Requested
Revenues			
1	Article 3 Revenues	\$371,879	\$100,000
2	Interest	\$1,055	
3	Refunds		
4	Total	\$372,934*	\$100,000
Expenditures			
5	Construction	108,974	\$363,960
6	Maintenance		
7	Planning		
Balance			
8	Excess of Revenue over expenditures (subtract Lines 5, 6 & 7 from Line 4)	\$263,960	\$0
Fund Balance			
9	Beginning of Year	\$372,934	\$363,960**
10	End of Year	\$263,960	\$0

*\$372,934 includes \$100,000 in FY 2015/16 grant award as well as \$271,879 in prior year capital project funding requests.

**\$363,960 includes \$100,000 in new appropriations and \$263,960 in prior year carry-forward funding.

Project Name: Arroyo Drive Sidewalk Installation – Phase II

Description: 1,500 feet of sidewalk on the south side of Arroyo Drive, between the west side of the Villa Del Arroyo Mobile Home Park (Villa del Arroyo) front entrance. An additional 500 feet of sidewalk is proposed, connecting Phase I's sidewalk to the Moorpark/Simi Valley city limit line..

Project Revenue Budget:

TDA Article 3 Bike/Ped	\$100,000
TDA Article 8 Local Streets	\$ _____
Other (specify) Local "TSM" Funds	\$100,000
TOTAL	\$200,000

**STANDARD ASSURANCES
FOR BICYCLE AND PEDESTRIAN CLAIMANTS**

Claimant City of Moorpark

Fiscal Year: 2015/16

CLAIMANT ASSURANCE: (Initial below)

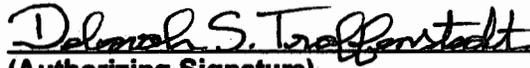


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(Authorizing Signature)

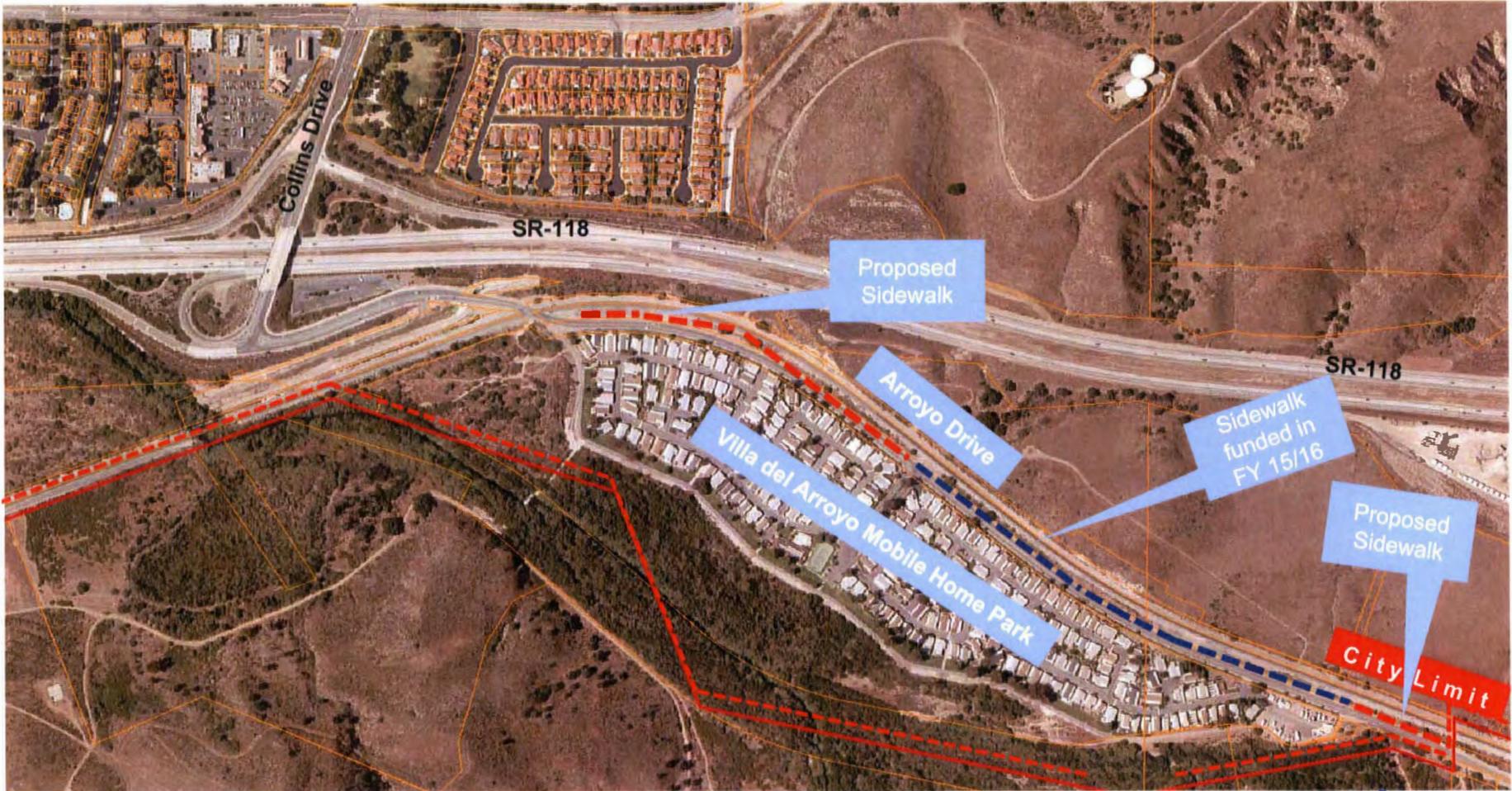
Deborah S. Traffenstedt, Assistant City Manager

(Print Name & Title)

(Note: The resolution does NOT need to accompany the claim; it can be sent later. However, it must be submitted before any Article 3 funds can be allocated)

Arroyo Drive Sidewalk Improvements

Phase II



Arroyo Drive Sidewalk Improvements
Phase II

