

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Assistant City Manager *DST*
Maureen Benson, City Clerk *mb*

DATE: July 1, 2016 (CC Meeting of 7/6/16)

SUBJECT: Consider Resolution Amending City Council Resolution No. 2016-3513 (Requesting the Board of Supervisors of the County of Ventura to Permit the County Clerk to Render Services to the City of Moorpark Related to the Conduct of a General Municipal Election to be Held on November 8, 2016, and to Canvass the Returns of the General Municipal Election) to Replace Exhibit A (Request for Specified Election Services) in its Entirety, and Including Reconsideration of Selecting Print the Full Measure Text in the Sample Ballot for the Moorpark Save Open-space and Agricultural Resources – 2050 Initiative (Moorpark SOAR – 2050) Ordinance

BACKGROUND/DISCUSSION

At the City Council's June 15, 2016 meeting, the Council adopted the November 8, 2016 Election resolutions, which included adoption of Resolution No. 2016-3513 (Requesting the Board of Supervisors of the County of Ventura to Permit the County Clerk To Render Services to the City of Moorpark Related to the Conduct of a General Municipal Election to be Held on November 8, 2016, and to Canvass the Returns of the General Municipal Election). Resolution No. 2016-3513 includes as Exhibit A the County Elections Division Form, Request for Specified Election Services. Several pages for Exhibit A were inadvertently not included in the draft resolution provided with the June 15 agenda report, and that error needs to be corrected (see attached resolution with a revised Exhibit A).

Additionally, this week staff received a revised estimate for election costs for the SOAR Ordinance election services. The earlier estimate was for \$7,000, and that is the amount that was included in the Fiscal Year 2016-17 Budget that was adopted by the City Council on June 15, 2016. The new cost estimate received from the County Elections Division yesterday is \$14,000 for the SOAR Ordinance, and the additional cost is for printing the entire ordinance in the sample ballot book. What we also confirmed today from the County's Assistant Registrar of Voters is that Moorpark was the only City that had requested full printing of a SOAR Ordinance in the sample ballot book. The State Elections Code does not require printing the entire initiative ordinance in the sample ballot book. Section 9223 of the Elections Code requires that a copy of the ordinance or measure shall be made available to any voter upon request. While Moorpark has more commonly printed an initiative ordinance in the sample ballot book than not, the printing costs continue to increase, and there are other ways to make

an initiative ordinance available, such as posting the initiative ordinance on the City website, making the ordinance available at the public counter at City Hall and at the Moorpark Library, and emailing and/or mailing the ordinance consistent with a voter request. Any requested copy would be made available at no cost to the voter.

Staff is recommending not printing the SOAR Ordinance in the sample ballot book, and the revised Exhibit A that is included with the attached draft Resolution includes this edit on the first page of Exhibit A, in Item #2, Sample Ballot Publication, "B. Full Measure Text will not be printed in the Sample Ballot." Language is required to be included in the Sample Ballot that informs the voter how to obtain a copy of the ordinance.

FISCAL IMPACT

If the Council decides to not have the full text of the initiative measure printed in the Sample Ballot consistent with the attached revised Exhibit A, the additional cost estimate of approximately \$7,000 would be avoided.

If the Council decides to select Item #2, Sample Ballot Publication, "A. Print Full Measure Text.", an additional estimated cost of \$7,000 would require staff to schedule a future agenda item to request a Budget amendment.

STAFF RECOMMENDATION

Adopt Resolution No. 2016-____ amending Resolution No. 2016-3513 to replace Exhibit A in its entirety, consistent with the agenda report attachment.

Attachment: Draft Resolution

RESOLUTION NO. 2016-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING RESOLUTION NO. 2016-3513 (REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA TO PERMIT THE COUNTY CLERK TO RENDER SERVICES TO THE CITY OF MOORPARK RELATED TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016, AND TO CANVASS THE RETURNS OF THE GENERAL MUNICIPAL ELECTION) TO REPLACE EXHIBIT A IN ITS ENTIRETY

WHEREAS, the City Council adopted Resolution No. 2016-3513, on June 15, 2016;
and

WHEREAS, the City Council at a regular meeting on July 6, 2016, considered staff's recommendation to amend Resolution No. 2016-3513 to replace Exhibit A of said resolution in its entirety for the reasons described in the agenda report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That Resolution No. 2016-3513 is hereby amended and Exhibit A is hereby replaced in its entirety with the revised Exhibit A attached to this resolution.

SECTION 3. That the City Clerk of the City of Moorpark is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Clerk of the County of Ventura.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this 6th day of July, 2016.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

ATTACHMENT: Exhibit A – Ventura County Request for Specified Election Services

EXHIBIT A

MARK A. LUNN
Clerk Recorder/Registrar of Voters
Elections Division

VENTURA COUNTY
REQUEST FOR SPECIFIED ELECTION SERVICES
MEASURES

TO: **MARK A. LUNN**, Clerk/Recorder/Registrar of Voters

FROM: MOORPARK _____
City, School District or Special District Name Signature of Authorization

ELECTION: GENERAL MUNICIPAL DATE: November 8, 2016

SERVICES REQUESTED: Place a mark next to the item selected.

ITEM #1 PUBLICATIONS

- A. County elections official is requested to publish: Notice of Election of Measure, Election Officers and Polling Places.
- B. City/District will publish.

ITEM #2 SAMPLE BALLOT PUBLICATION

- A. Print Full Measure Text.
- B. Full Measure Text will not be printed in the Sample Ballot.

ITEM #3 MEASURE/INITIATIVE PROPONENT FILINGS

- A. Random sample of 500 signatures.
- B. Full check of all signatures submitted. (Already completed and paid for)

ITEM #4 ELECTION NIGHT RESULTS

- On-line results
- E-mail mbenson@moorparkca.gov and dtraffenstedt@moorparkca.gov

ELECTIONS DIVISION SERVICES PROVIDED:

SIGNATURE CHECKING – County elections to prepare the set-up and verification of signatures submitted on an initiative, recall, or referendum attempting to qualify for the ballot.

OFFICIAL FILINGS – County elections to serve as filing official for all measure document filings, i.e. deadline filling dates, maximum number of words, forms , and format.

MEASURE FORMS/CAMPAIGN REPORTING MATERIAL – Ventura County Elections Division to provide one master set for copying.

ELECTION DAY VOTER INFORMATION – A CD of registered voters and a list of polling places will be provided

SPANISH TRANSLATIONS - County elections official will arrange for all translations pursuant to Elections Code Section 13307.

PRINTING OF SAMPLE BALLOTS – County elections official will arrange for all printing of arguments/analyses in Sample Ballot for each election.

VOTE BY MAIL BALLOTS – County elections official will handle all Vote By Mail ballots, including the checking of applications and ballot mailing. Applications and envelopes will be provided to the City Clerks.

POLLING PLACES/PRECINCTS ASSIGNMENTS – County elections official will determine the number of polling places.

The undersigned requests the above election services to be performed by the Ventura County Elections Official and pursuant to Elections Code Section 10002, agrees to reimburse the County in full for services requested upon presentation of a bill.

Name of City
School District,
or Special District: City of Moorpark

Signature & Title: City Clerk

Date: July 6, 2016

MARK A. LUNN
Clerk Recorder/Registrar of Voters
Elections Division

VENTURA COUNTY
REQUEST FOR SPECIFIED ELECTION SERVICES

TO: **MARK A. LUNN**, Clerk/Recorder/Registrar of Voters

FROM: MOORPARK
City Name

Signature of Authorization

ELECTION: GENERAL MUNICIPAL

DATE: November 8, 2016

SERVICES REQUESTED: - Place a check mark next to the item selected.

ITEM #1 PUBLICATIONS

- A. County elections official is requested to publish: Notice of Election Offices, Nominees, Election Officers and Polling Places.
- B. City will publish.

ITEM #2 CANDIDATE CERTIFICATES AND OATHS OF OFFICE

- A. County elections official is requested to furnish Certificates and Oaths of Office
 - 1. Blank forms only – number requested ____.
 - 2. Forms filed in appropriately – number requested ____.
- B. City will furnish Certificates and Oaths of Office.

ITEM #3 ELECTION NIGHT RESULTS

- On-line results
- E-mail mbenson@moorparkca.gov and dtraffenstedt@moorparkca.gov

