

ITEM 10.J.

MINUTES OF THE MEETINGS OF THE MOORPARK CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF MOORPARK ("SUCCESSOR AGENCY")

Moorpark, California

June 15, 2016

A Regular Meeting of the City Council of the City of Moorpark and the Successor Agency was held on June 15, 2016, in the Council Chambers of said City located at 799 Moorpark Avenue, Moorpark, California. All items listed are heard and acted upon by the City Council unless otherwise noted.

1. CALL TO ORDER:

Mayor Parvin called the meeting to order at 6:53 p.m.

2. PLEDGE OF ALLEGIANCE:

Boy Scout, Nathan Wilkinson led the Pledge of Allegiance.

3. ROLL CALL:

Present: Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin.

Staff Present: Steven Kueny, City Manager; Deborah Traffenstedt, Assistant City Manager; Ron Ahlers, Finance Director; David Bobardt, Community Development Director; Jeremy Laurentowski, Parks and Recreation Director; Shaun Kroes, Program Manager; Jessica Sandifer, Program Manager; Captain John Reilly, Sheriff's Department; and Maureen Benson, City Clerk.

4. PROCLAMATIONS AND COMMENDATIONS:

A. Introduction of New City Employee, Chris Ball, Management Analyst in the Parks, Recreation, and Community Services Department.

Mayor Parvin introduced new City employee, Chris Ball, Management Analyst in the Parks, Recreation, and Community Services Department.

5. PUBLIC COMMENT:

Mari Scott, President of the Ventura County Cannabis Alliance (VCCA) made a presentation on the VCCA. She extended an invitation to attend an educational event on June 24th entitled, "Medical Cannabis, Separating Fact from Fiction" at the Century River Park Theater at The Collection in Oxnard.

6. REORDERING OF, AND ADDITIONS TO, THE AGENDA:

CONSENSUS: It was the unanimous consensus of the Council to pull Items 10.J. and 10.K. from the Consent Calendar for individual consideration upon the request of staff.

CONSENSUS: It was the unanimous consensus of the Council to pull Item 10.S. from the Consent Calendar for individual consideration upon the request of Councilmember Pollock.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS, AND REPORTS ON MEETINGS/CONFERENCES ATTENDED BY COUNCILMEMBERS AND MAYOR:

Councilmember Mikos announced the production of “The Adams Family” at the High Street Arts Center is spectacular and she encouraged everyone to go see it.

Mayor Parvin announced the meeting would be adjourned this evening in memory of Kenneth Gilbert, the City’s first Public Works Director.

Mayor Parvin announced the Beach Bus is now in service. The bus makes trips to Zuma Beach on Tuesdays through Thursdays. For schedule and pricing information visit the City’s website at www.moorparkca.gov or call 805.517.6256.

Mayor Parvin announced Summer Youth Bus Passes are now on sale at City Hall and Arroyo Vista Recreation Center through September 2, 2016.

Mayor Parvin congratulated Ron Ahlers, Finance Director, on being presented, for the 7th year in a row on the City’s behalf, with the prestigious Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting.

Mayor Parvin announced Moorpark College is offering free admission for Moorpark residents on July 2nd and 3rd to America’s Teaching Zoo.

Mayor Parvin encouraged everyone to attend the City’s 3rd of July Fireworks Extravaganza beginning at 3:45 p.m.

8. PUBLIC HEARINGS:

None.

9. PRESENTATION/ACTION/DISCUSSION:

A. Consider Presentations from Applicants to Fill Vacancies on the Library Board. Staff Recommendation: Hear presentations from applicants and appoint two representatives to serve on the Library Board for a three-year term expiring in June 2019.

Ms. Benson gave the agenda report.

Mayor Parvin called the Library Board applicants to give their presentations in the order their names were drawn by the City Clerk prior to the start of the meeting.

The Council listened to presentations and conducted interviews of the Library Board applicants in the following order:

Francine Dudenhoeffer
Tina Brown
Heather McGregor
Jose Rios
Jesse Norwalt

CONSENSUS: It was the unanimous consensus of the Council to defer appointment to the Library Board to the regular meeting of July 6, 2016.

- B. Consider Revision to Teen Council Policy to Modify the Maximum Membership and Add Requirements for Determining Volunteer Hours. Staff Recommendation: Approve revisions to City Council Policy 6.7 as contained in this agenda report and direct staff to incorporate these changes in the next update of the City Council Policies Resolution

Ms. Benson gave the agenda report.

There were no speakers.

MOTION: Councilmember Pollock moved and Mayor Parvin seconded a motion to approve the revisions to modify the maximum membership to 16 if including one more applicant would satisfy the requirement for representation in all grades 7th through 12th and to establish requirements for determining volunteer hours. The motion carried by unanimous voice vote.

- C. Consider Appointments to the 2016/17 Teen Council. Staff Recommendation: Make appointments to the Teen Council for a one-year term beginning July 1, 2016, ending June 30, 2017.

Ms. Benson gave the agenda report.

There were no speakers.

A discussion followed among the Councilmembers regarding appointing all sixteen applicants based upon the approval of the previous agenda Item 9.B.

MOTION: Councilmember Millhouse moved and Councilmember Van Dam seconded a motion to waive Council rules to allow the Mayor to make one nomination for all applicants rather than individual nominations. The motion carried by unanimous voice vote.

MOTION: Mayor Parvin nominated and Councilmember Millhouse seconded the nomination of all the following sixteen applicants to serve a one-year term on the Teen Council beginning July 1, 2016 and ending June 30, 2017, according to the policy change adopted in the previous agenda item: Jett Landis, Daniel Vargas, Matthew Waters, Karma Barakat, Melody Espinoza, Caroline Gratke, Delia Hamm, Brandon Jimenez, Trisha Khandelwal, Benjamin Myers, Nicholette Sichmeller, Saima Siddiqui, Diana Spencer, Connor Nielsen, Ranessa Harkness, and Vivek Thiyagarajan. The motion carried by unanimous voice vote.

- D. Consider First Amendment to Disposition and Development Agreement (DDA) and First Amendment to Affordable Housing Agreement Between the City of Moorpark and the Area Housing Authority (AHA) of the County of Ventura for the Walnut Street Apartments Project. Staff Recommendation: 1) Approve Amendment No. 1 to the DDA Agreement with the AHA of the County of Ventura, subject to final language approval of the City Manager and City Attorney; and 2) Approve Amendment No. 1 to the Affordable Housing Agreement with the AHA of the County of Ventura, subject to final language approval of the City Manager and City Attorney. ROLL CALL VOTE REQUIRED

Ms. Sandifer gave the staff report and introduced Michael Nye, Executive Director of the Area Housing Authority of Ventura County as available for questions.

Mr. Nye described the outreach planned for potential applicants who live and work in Moorpark and the intricacies of the amendment to the DDA.

MOTION: Councilmember Mikos moved and Councilmember Pollock seconded a motion to: 1) Approve Amendment No. 1 to the DDA Agreement with the AHA of the County of Ventura, subject to final language approval of the City Manager and City Attorney; and 2) Approve Amendment No. 1 to the Affordable Housing Agreement with the AHA of the County of Ventura, subject to final language approval of the City Manager and City Attorney. The motion carried by unanimous roll call vote.

- E. Consider Resolutions for the General Municipal Election to be Held on Tuesday, November 8, 2016:

1) Resolution Calling and Giving Notice of the Holding of the General Municipal Election on November 8, 2016, for the Election of Certain Officers of the City and for Submission to the Voters of a Ballot Measure for the Re-adoption and Extension to the Year 2050 of the City of Moorpark Urban Restriction Boundary Line Ordinance Entitled "Moorpark Save Open-space and Agricultural Resources – 2050", and Requesting the Board of Supervisors of the County of Ventura to Consolidate said General Municipal Election with the Presidential General Election on said Date; and

2) Resolution Requesting the Board of Supervisors of the County of Ventura to Permit the County Clerk to Render Services to the City of Moorpark for the General Municipal Election and to Canvass the Returns of the General Municipal Election; and

3) Resolution Setting Priorities for Filing Written Arguments Regarding a City Measure and Directing the City Attorney to Prepare an Impartial Analysis; and

4) Resolution Providing for the Filing of Rebuttal Arguments for City Measures Submitted at Municipal Elections.

Staff Recommendation: Adopt General Municipal Election Resolutions Nos. 2016-3512, 2016-3513, 2016-3514, and 2016-3515.

Ms. Benson gave the staff report and stated the City Attorney had reviewed and approved the language of the ballot question.

There were no speakers.

MOTION: Councilmember Millhouse moved and Councilmember Pollock seconded a motion to adopt: 1) Resolution No. 2016-3512, calling and giving notice of the holding of the General Municipal Election on November 8, 2016, for the election of certain officers of the City and for submission to the voters of a ballot measure for the re-adoption and extension to the year 2050 of the City of Moorpark Urban Restriction Boundary Line ordinance entitled "Moorpark Save Open-space and Agricultural Resources – 2050", and requesting the Board of Supervisors of the County of Ventura to consolidate said General Municipal Election with the Presidential General Election on said date; 2) Resolution No. 2016-3513 requesting the Board of Supervisors of the County of Ventura to permit the County Clerk to render services to the City of Moorpark for the General Municipal Election and to canvass the returns of the General Municipal Election; 3) Resolution No. 2016-3514, setting priorities for filing written arguments regarding a City measure and directing the City Attorney to prepare an impartial analysis; and 4) Resolution No. 2016-3515, providing for the filing of rebuttal arguments for City measures submitted at Municipal Elections. The motion carried by unanimous voice vote.

F. Consider Resolution Adopting the Operating and Capital Improvement Budget for the City of Moorpark for the Fiscal Year 2016/2017. Staff

Recommendation: Adopt Resolution No. 2016-3516. ROLL CALL VOTE REQUIRED

Mr. Kueny gave the staff report.

There were no speakers.

MOTION: Mayor Parvin moved and Councilmember Van Dam seconded a motion to adopt Resolution No. 2016-3516, adopting the Operating and Capital Improvement Budget for the City of Moorpark for Fiscal Year 2016/2017. The motion carried by unanimous roll call vote.

10. CONSENT CALENDAR: (ROLL CALL VOTE REQUIRED)

MOTION: Councilmember Millhouse moved and Councilmember Van Dam seconded a motion to approve the Consent Calendar with the exception of Items 10.J, 10.K, and 10.S, which were pulled for individual consideration. The motion carried by unanimous roll call vote.

- A. Consider Warrant Register for Fiscal Year 2015/16 – June 15, 2016. Staff Recommendation: Approve the warrant register.
- B. Consider Resolution Designating Fund Balance Commitments and Assignments as Required by Governmental Accounting Standards Board Statement No. 54 (GASB 54). Staff Recommendation: Adopt Resolution No. 2016-3517, designating fund balance commitments and assignments as required by GASB 54. ROLL CALL VOTE
- C. Consider Resolution Establishing the Appropriation Limitation for Fiscal Year 2016/2017 of the City of Moorpark at \$35,720,629. Staff Recommendation: Adopt Resolution No. 2016-3518. ROLL CALL VOTE REQUIRED
- D. Consider Report on Electric Vehicle Supply Equipment Usage and Continuing Availability for Use by the Public. Staff Recommendation: 1) Approve discontinuing the ChargePoint Electric Vehicle Charger service at City Hall and the Post Office; and 2) Direct staff to relocate a Blink Charger from the south Metrolink Parking Lot to the City Hall location.
- E. Consider Response to Final Report of the Ventura County Grand Jury 2015-2016 on Internal Camera System at the Moorpark Police Facility. Staff Recommendation: Approve the draft responses to the Grand Jury report findings and recommendations and authorize the Mayor to sign and submit the responses to the Presiding Judge of the Superior Court.

- F. Consider Resolution Directing the Planning Commission to Study, Hold a Public Hearing, and Provide a Recommendation to the City Council on an Amendment to the Development Agreement for the Vistas at Moorpark Project, Vesting Tentative Tract Map No. 5130 and Residential Planned Development Permit No. 2014-01, for 110 Homes on Approximately 72 Acres, Located East of Walnut Canyon Road, West of Spring Road, and North of Wicks Road. Staff Recommendation: Adopt Resolution No. 2016-3519.
- G. Consider Resolution Directing the Planning Commission to Study, Hold a Public Hearing, and Provide a Recommendation to the City Council on an Amendment to Section 17.24.020 (Open Space, Agriculture, and Residential Zone Development Requirements) of Chapter 17.24 (Development Requirements) of Title 17 (Zoning) of the Moorpark Municipal Code to Address Lot Size Standards for Affordable Housing and Determination That This Action Is Not a Project Approval Subject to the California Environmental Quality Act. Staff Recommendation: Adopt Resolution No. 2016-3520.
- H. Consider Amendment to Easement Agreement with MB Plaza West LLC. Staff Recommendation: Authorize the City Manager to sign the Amendment to Easement Agreement, subject to final language approval of the City Manager and City Attorney.
- I. Consider Revised Service Level Request to the Animal Services Agreement Between City of Moorpark and the County of Ventura. Staff Recommendation: Approve Amendment to Attachment A (Service Level Request Form) to Animal Services Agreement.
- L. (SUCCESSOR AGENCY) Consider Resolution Approving the Successor Agency's Transfer of Property 5(a) (2.14 Acres of APN 512-0-090-115) to the City of Moorpark Pursuant to the Long Range Property Management Plan. Staff Recommendation: Adopt Resolution No. SA-2016-15, approving the sale of the property to the City of Moorpark.
- M. Consider Resolution Authorizing the Acceptance of Property from the Successor Agency; and Resolution Amending the Fiscal Year Budget to Fund the Purchase of the Property. Staff Recommendation: 1) Adopt Resolution No. 2016-3522, authorizing the acceptance of the High Street property from the Successor Agency; and 2) Adopt Resolution No. 2016-3523, amending the FY Budget to fund the purchase. ROLL CALL VOTE REQUIRED
- N. (SUCCESSOR AGENCY) Consider Resolution Authorizing the Conveyance of Governmental Use Properties to the City of Moorpark Pursuant to the Long Range Property Management Plan and Taking

- Related Actions and Rescinding Resolution No. SA-2015-11. Staff Recommendation: Adopt Resolution No. SA-2016-16, rescinding Resolution No. SA-2015-11.
- O. Consider Resolution Authorizing City Acceptance of Governmental Use Properties from the Successor Agency. Staff Recommendation: Adopt Resolution No. 2016-3524.
- P. Consider Amendment No. 7 to Agreement with Venco Western, Inc., to Increase Contingency for Maintenance Services at the City's Parks. Staff Recommendation: Approve Amendment No. 7 to increase Venco's Contingency by \$25,000, and authorize the City Manager to execute the Amendment, subject to final language approval by the City Manager.
- Q. Consider Amendment No. 2 to Agreement with Griffith Company for State Highway 118 (Los Angeles Avenue) Widening from Maureen Lane to Leta Yancy Road (Project 8058), and Resolution Amending the Fiscal Year 2015/16 Budget for Additional Construction Work for Project 8058. Staff Recommendation: 1) Increase Griffith Company's total contract amount an additional \$476,601.00; authorize the City Manager to sign Amendment No. 2 to the Agreement in an amount not to exceed \$476,601.00, subject to final language approval of the City Manager; and 2) Adopt Resolution No. 2016-3525, amending the FY 2015/16 Budget to appropriate \$540,601.00 form LA AOC Fund (2501 and authorize budget line item transfer for \$21,000.00 from the Design/Engineering account (9601) to Construction of Streets account (9640) for additional construction costs for the subject project. ROLL CALL VOTE REQUIRED
- R. Consider Resolution Authorizing the City's Fiscal Year 2016/17 Transportation Development Act Claim for Bicycle and/or Pedestrian Article 3 Purposes. Staff Recommendation: Adopt Resolution No. 2016-3526.
- T. Consider Amendment No. 1 to Agreement with MR Consulting, LLC for Professional Services Relating to Floodplain Management. Staff Recommendation: Authorize the City Manager to sign Amendment No. 1 to the Agreement extending the Agreement to June 30, 2017, subject to final language approval of the City Manager.
- U. Consider Cancellation of Moorpark City Transit's Demonstration Service for Fixed Route, Dial-A-Ride and Americans with Disabilities Act (ADA) Paratransit Services. Staff Recommendation: Approve canceling the Transit Demonstration Service as detailed in the agenda report.
- V. Consider Amendment No. 1 to East County Transit Alliance Fiscal Agent Agreement for InterCity Americans with Disabilities Act (ADA) and Senior

- Dial-A-Ride Services. Staff Recommendation: Authorize the Mayor to sign Amendment No. 1 to the Agreement, subject to final language approval by the City Manager.
- W. Consider Amendment No. 7 to Agreement for Traffic Engineering Services for Traffic Signal Operations with Hartzog & Crabill, Inc. Staff Recommendation: Authorize the City Manager to sign Amendment No. 7, extending the Agreement until June 30, 2017, subject to final language approval by the City Manager.
- X. Consider Resolution Amending the City's Salary Plan and Rescinding Resolution No. 2016-3471. Staff Recommendation: Adopt Resolution No. 2016-3527, rescinding Resolution No. 2016-3471.
- Y. Consider Agreement with Library Systems & Services, LLC (LS&S) for Provision of Services for Operation of the Moorpark City Library. Staff Recommendation: Authorize the City Manager to sign the Agreement, which includes the Scope of Services and Compensation Plan for the term of the Agreement, subject to final language approval by the City Manager and City Attorney.

The following items were pulled for individual consideration.

- J. Consider Resolution Authorizing Reconveyance of Certain Properties to the Successor Agency to the Redevelopment Agency of the City of Moorpark and Rescinding Resolution 2013-3173. Staff Recommendation: Adopt Resolution No. 2016-3521, approving the reconveyance of the Properties listed in Attachment I of the Resolution to the Successor Agency by quit claim deed, and rescinding Resolution No. 2013-3173.

Ms. Sandifer stated stamped page 138 would be amended to include "Per LRPMP" which had inadvertently been left out of No. 7.

MOTION: Councilmember Millhouse moved and Councilmember Mikos seconded a motion to adopt Resolution No. 2016-3521, as amended on stamped page 138 to include "Per LRPMP" for No. 7 and approving the reconveyance of the Properties listed in Attachment I of the Resolution to the Successor Agency by quit claim deed, and rescinding Resolution No. 2013-3173. The motion carried by unanimous voice vote

- K. (SUCCESSOR AGENCY) Consider Resolution Accepting the Conveyance of Certain Properties from the City of Moorpark and Rescinding Resolution No. SA-2013-3. Staff Recommendation: 1) Adopt Resolution No. SA-2016-17, approving the acceptance of conveyed Properties from the City by a quit claim deed; and rescinding Resolution No. SA 2013-03; and 2) Authorize the Agency Secretary to accept the quit claim deeds.

Ms. Sandifer stated stamped page 148 would be amended to include "Per LRPMP" which had inadvertently been left out of No. 7.

MOTION: Agency Member Millhouse moved and Agency Member Pollock seconded a motion to: 1) Adopt Resolution No. SA-2016-17, as amended on stamped page 148 to include "Per LRPMP" for No. 7 and approving the acceptance of conveyed Properties from the City by a quit claim deed; and rescinding Resolution No. SA 2013-03; and 2) Authorize the Agency Secretary to accept the quit claim deeds. The motion carried by unanimous voice vote

S. Consider Amendment No. 3 to Memorandum of Agreement (MOA) Between the Cities of Moorpark and Simi Valley Continuing the Authorization of Moorpark to Fuel Up to Three Compressed Natural Gas (CNG) Buses at the Simi Valley Transit Maintenance Facility. Staff Recommendation: Authorize the Mayor to sign Amendment No. 3 to the Agreement, subject to final language approval of the City Manager.

Councilmember Pollock stated he would be abstaining from the vote on this item as he had a business transaction with the City of Simi Valley over a year ago.

MOTION: Mayor Parvin moved and Councilmember Millhouse seconded a motion to authorize the Mayor to sign Amendment No. 3 to the Agreement, subject to final language approval of the City Manager. The motion carried by voice vote 4-0, Councilmember Pollock abstaining.

11. ORDINANCES: (ROLL CALL VOTE REQUIRED)

None.

12. CLOSED SESSION:

Mr. Kueny requested the City Council go into closed session for discussion of Items 12.E. and 12.F. on the agenda.

MOTION: Councilmember Mikos moved and Councilmember Millhouse seconded a motion to adjourn to closed session for a discussion of Items 12.E. and 12.F. on the agenda. The motion carried by unanimous voice vote. The time was 7:36 p.m.

E. CONFERENCE WITH LABOR NEGOTIATOR

(Pursuant to Section 54957.6 of the Government Code)

Agency Designated Representative: Steven Kueny

Unrepresented Management Employees: Accountant I; Active Adult Center Supervisor; Administrative Services Manager; Assistant City Manager; Assistant Engineer; City Clerk; City Engineer/Public Works

Director; City Manager; Community Development Director; Economic Development and Planning Manager; Deputy Finance Director; Finance Director; Information Systems Manager; Information Systems Analyst; Landscape/Parks Maintenance Superintendent; Management Analyst; Parks and Recreation Director; Program Manager; Public Works Superintendent/Inspector; Recreation/Community Services Manager; Recreation Supervisor; Senior Human Resources Analyst; Senior Information Systems Analyst; and Senior Management Analyst

- F. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Section 54957.6 of the Government Code)
Agency Designated Representative: Steven Kueny
Represented Employee Organization: Service Employees International Union, AFL-CIO, CLC, Local 721

Present in closed session were Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin; Steven Kueny, City Manager; and Deborah Traffenstedt, Assistant City Manager.

The Council reconvened into open session at 7:58 p.m. Mr. Kueny stated Items 12.E. and 12.F. were discussed and there was no action to report.

13. ADJOURNMENT:

Mayor Parvin adjourned the meeting at 7:58 p.m. in memory of Kenneth Gilbert, the City's first Public Works Director.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk