

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council  
**FROM:** Maureen Benson, City Clerk *MB*  
**DATE:** August 3, 2016 (CC Meeting of 9/7/2016)  
**SUBJECT:** Consider Cancellation of January 4, 2017, Regular Meeting

**BACKGROUND AND DISCUSSION**

Staff is requesting the City Council cancel the regular meeting of January 4, 2017, due to the Christmas and New Year holidays impeding the timely completion of agenda items.

This meeting cancellation would affect the scheduling of applicant interviews for the Arts Commission, Parks and Recreation Commission and Planning Commission, which according to Council Policy are to be scheduled in December and if needed at the first regular meeting in January.

The recruitment for these Commissions will commence on September 23 and will end on October 28, 2016 at 5:00 p.m. This allows time for any subsequent recruitments if not enough applications are submitted.

Interviews for the 2017-2019 Commissions will be scheduled for the regular meeting of December 21, 2016, and once the number of applicants is determined, the Council may wish to schedule an additional meeting date for interviews.

**STAFF RECOMMENDATION**

Direct staff to post a notice of meeting cancellation for January 4, 2017.